Cotiviti – Region 5 Recovery Audit Contractor

Provider Outreach

COTIVITI

Agenda

- Cotiviti At A Glance
- Recovery Audit Contract
- Approved Review Topics
- Additional Documentation Request Letter and Informational Letter
- Discussion Process
- Provider Portal
- Recovery Audit Process and Reminders

At A Glance



About Us

 Cotiviti is a leading data and analytics company, offering software and technologyenabled services that leverage unparalleled clinical and financial datasets to deliver deep insights into the performance of the healthcare system.

Why Cotiviti

 Our organizational scale enhances the breadth and depth of our experience, enabling Cotiviti to serve both commercial healthcare and Government markets with unmatched expertise.

Our Vision

 Through advanced technology, data analytics, and specialized expertise we improve the healthcare system.

Our Mission

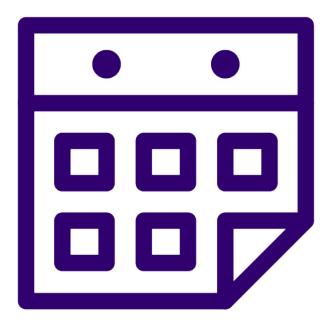
 We enable a high-quality and viable healthcare system.

What We Do

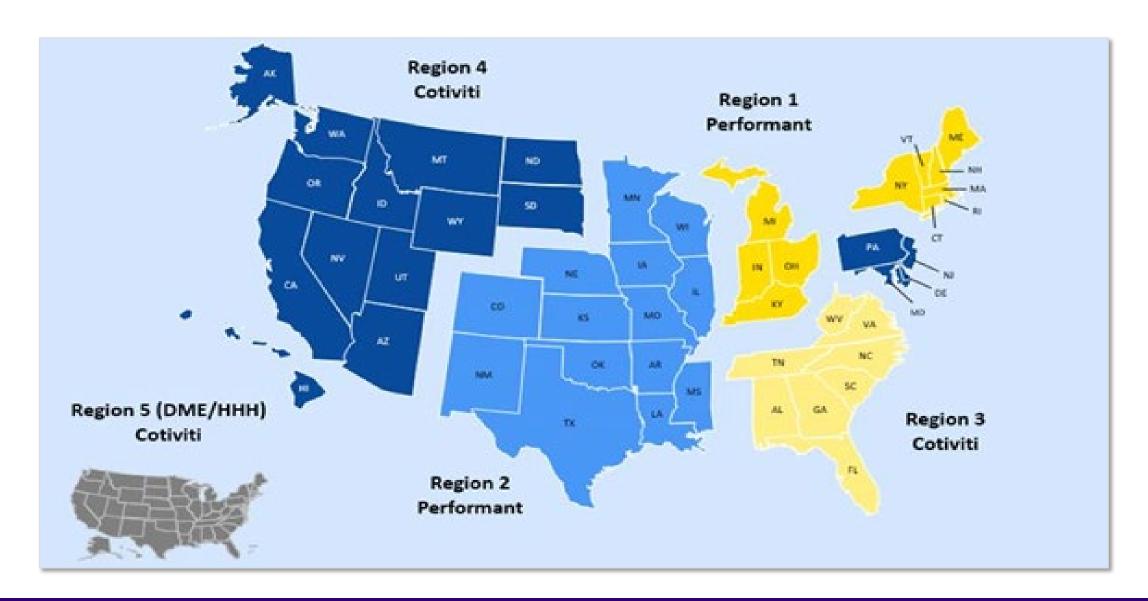
- Cotiviti focuses on improving outcomes and reducing costs for healthcare.
- We support the financial strength of commercial health plans and government payers (CMS, VA and DHA) as they migrate to a value-based system.

New Contract Timeline

- April 28, 2025-CMS awarded Cotiviti GOV Services LLC the Recovery Audit Contractor (RAC) contracts for Regions 3, 4 and 5
- Region 5 is Nationwide for Durable Medical Equipment, Prosthetic Devices, Prosthetics, Orthotics, & Supplies (DMEPOS), Home Health Agencies (HHAs), and Hospice
- Region 5 covers Durable Medical Equipment (DME) Medicare Administrative Contractor (MAC) jurisdictions
 - Noridian JA, JD
 - CGS JB, JC
- Region 5 Home Health & Hospice (HH+H) MAC jurisdictions
 - CGS J15
 - NGS J6, JK
 - Palmetto JM



Medicare Fee for Service RAC Regions



The Medicare Fee for Service Recovery Audit Program's Mission

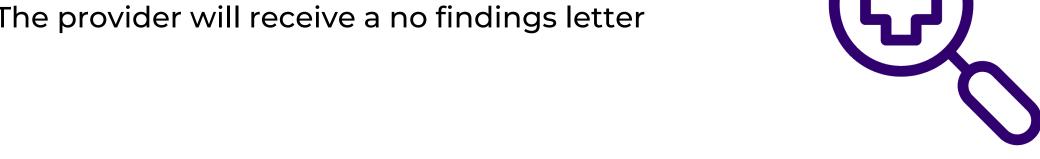
To identify and correct Medicare improper payments through the efficient detection and collection of overpayments made on claims of health care services provided to Medicare beneficiaries, and the identification of underpayments to providers so that the CMS can implement actions that will prevent future improper payments in all 50 states. ¹



¹ https://www.cms.gov/data-research/monitoring-programs/medicare-fee-service-compliance-programs/medicare-fee-service-recovery-audit-program

Recovery Auditor Contractor (RAC)

- The RAC performs post-payment complex and automated reviews
 - Automated reviews: performed via data mining
 - Complex reviews: require an appropriately licensed person to review the medical record
- If an improper payment is identified
 - Cotiviti will provide a detailed description of the Medicare policy or rule that was violated
- If no improper payment is found
 - The provider will receive a no findings letter

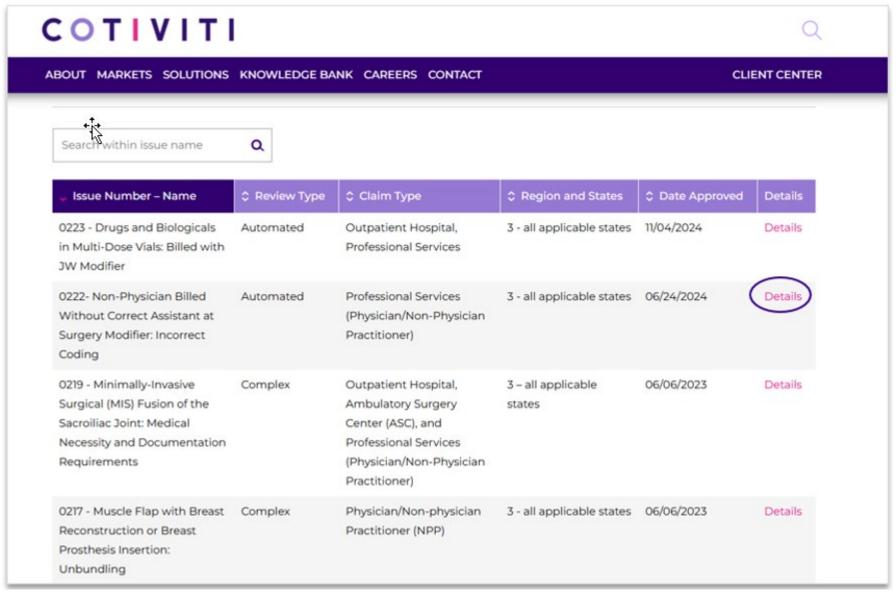


What does the RAC review?

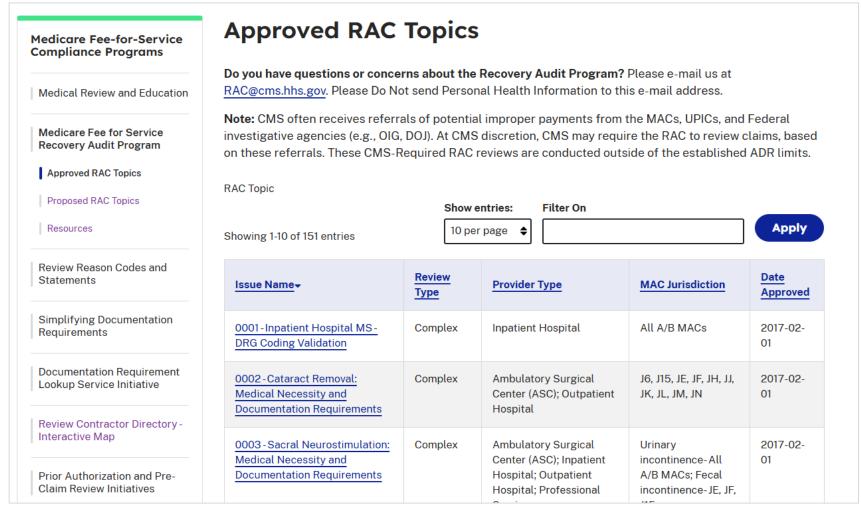
Approved Review Topics



Approved Review Topics-www.cotiviti.com/RAC

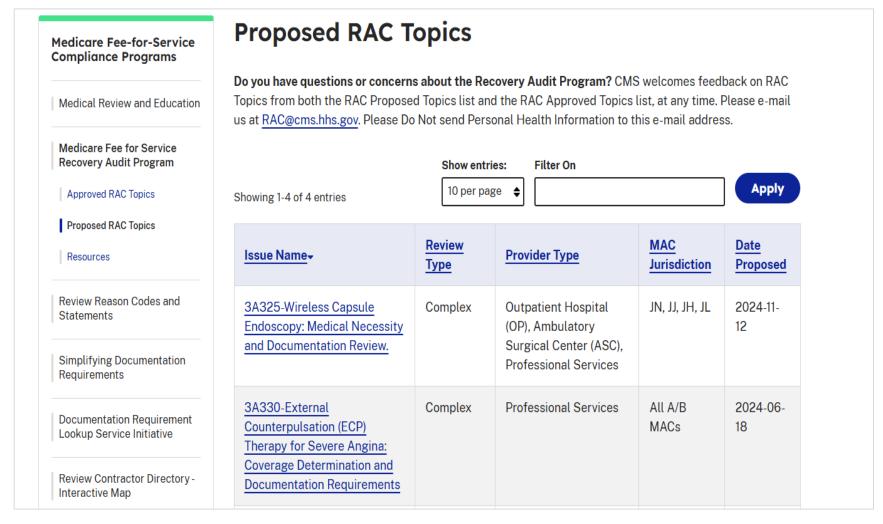


Approved Review Topics-CMS.gov



¹ https://www.cms.gov/data-research/monitoring-programs/medicare-fee-service-compliance-programs/medicare-fee-service-recovery-audit-program

Proposed Review Topics-CMS.gov



¹ https://www.cms.gov/data-research/monitoring-programs/medicare-fee-service-compliance-programs/medicare-fee-service-recovery-audit-program

How do I know if I have been selected for review?

Additional Documentation Request Letter and Informational Letter



Additional Documentation Request (ADR) Letter Sample (Complex Review)





Recovery Auditor for CMS

August 5, 2024

Reference ID:

Attention: Provider Name

Address: Provider Address

Your Response is Required By:

September 19, 2024

NPI:

PTAN:

Provider Phone:

Provider Fax:

Request Type & Purpose: Additional Documentation Required and Request for Medical Records

Dear Medicare Provider,

Complex Review Life Cycle

- An ADR Letter is sent to the provider requesting the medical record(s)
- The provider has 45 days from the date of the letter to submit the documentation. Extensions are available by calling or emailing Provider Relations
- Reimbursement for medical records
 - 12 cents per page, plus postage, up to \$15 per record for mail, fax, or CD/DVD, and 12 cents per page plus a \$2 transaction fee, up to \$27 per record for electronic submissions (esMD)
- Once the medical record(s) is received, the RAC has 30 days to review the documentation and issue a Review Results Letter or No Findings Letter to the provider
- If the provider disagrees with the findings, the provider has 30 days from the date of the Review Results Letter, to submit a discussion request and additional documentation.
 Extensions are available by calling or sending an email to Provider Relations
- Starting on Day 31, the findings may be sent to the MAC for adjustment if a discussion request has not been received

Informational Results Letter Sample (Automated Review)





Recovery Auditor for CMS

January 4, 2024

Informational Results Letter – Time Sensitive

Provider Name Provider Address City, State ZIP

Re: Provider Name - Provider Number

The Centers for Medicare and Medicaid Services (CMS) has retained Cotiviti Healthcare to carry out the Recovery Audit Contracting (RAC) program in RAC Region 3. The RAC program is mandated by Congress and tasked, under the Social Security Act (the Act) § 1893 (h) (1) and (3), with reducing improper payment of Medicare claims nationwide. Improper payments include overpayments and underpayments. Improper payments may occur because of incorrect coding, lack of sufficient documentation or no documentation, use of an outdated fee schedule or billing for services that do not meet Medicare's coverage and/or medical necessity criteria, etc.

This Informational Results Letter serves as notification of improper payment as required by 42 CFR § 405.982 and § 1893 (f) (7) of the Act. Detailed information regarding each claim and the findings identified during the review are attached to this letter.

Cotiviti found that some of the services you submitted were not reasonable and necessary as required by § 1861 of the Act, did not meet the conditions of payment for services as required by § 1814 of the Act, did not meet the procedure for payment as required by § 1835 of the Act, or did not meet the Medicare coverage requirements as required in § 1862 of the Act. The results of our analysis constituted reopening under § 1869 (b) (1) (G) of the Act, 42 Code of Federal Regulations (CFR) 405.980 (a) (1), Chapter 3, § 3.5.1 of the Medicare Program Integrity Manual, and Chapter 34, § 10.6.1 of the Medicare Claims Processing Manual. Our good cause to reopen the claim, as required by 42 CFR §§ 405.980 (b) (2) and 405.986, was due to the results of data analysis.

Automated Review Life Cycle

- The Informational Results Letter is sent to the provider with the results of the review(s). The medical record is not required for the initial review.
- The results are identified through data mining which utilizes Medicare regulations, policies and billing guidelines to identify improper payments.
- If the provider disagrees with the findings, the provider has 30 days from the date of the Informational Results Letter, to submit a discussion request with any documentation. Extensions are available by calling or sending an email to Provider Relations.
- Starting on Day 31, the findings may be sent to the MAC for adjustment if a discussion request has not been received.



How to submit documentation



Portal Direct Upload

Via Cotiviti's Secure Provider Portal



esMD

Information for submitting records via esMD can be found on CMS' website



Postal Mail

Images on CD/DVD

Paper

Passwords should be emailed to Provider Relations.
RAC5info@cotiviti.com



Fax

Fax: 203-529-2995

What if I disagree with the results?

Discussion Process



Discussion Period Requests

What?

• When a provider disagrees with the results of the initial review, they may submit a Discussion Request which provides a second review.

When?

• The provider has 30 days from the date of the Review Results Letter or Informational Letter to submit a Discussion Request (extensions are available). Cotiviti has 30 days from receipt of the request to provide a written response.

How?

• Submit the discussion form with any additional documentation to be reviewed. Send the documents via mail, fax or the Portal.



Two Types of Discussion Period Requests

Discussion

 The form and any additional documentation received are reviewed by a different auditor and a response is sent to the provider

Peer to Peer (Physician to Physician)*

• An opportunity for the provider's physician to discuss the review findings with the Contractor Medical Director (CMD) and Review Staff. The provider's physician is to be employed by the provider and not a consultant. After the meeting, a written response is sent to the provider

*Indicate the Peer-to-Peer request and provide contact information for scheduling on the Discussion Request Form or via the Portal discussion submission



Discussion Form (not required for Portal upload)



Recovery Auditor for CMS



Discussion Request Form

Description

A provider has 30 days from the date of the Review Results Letter for a Complex review, or within 30 days from the date of the Cotiviti Provider Portal notification for an Automated review, to submit this request. If you require an extension, please contact us for consideration. During this period, or during our review of your request, Cotiviti will not submit any adjustments to your payer.

Additionally, if the physician, or a physician employed by the provider, not a consultant, would like to request to speak with Cotiviti's Medical Director, please (1) click the box to the right; (2) follow the instructions to complete and submit this form. Cotiviti will contact you to set up the physician-to-physician Discussion.

For more details on Discussion Requests and/or the RAC process, please contact Cotiviti Provider Service at 866-360-2507 or go to www.CMS.gov and search for Medicare Fee for Service Recovery Audit Program. You may also contact CMS directly at RAC@cms.hhs.gov.

Instructions

Discussion Period Requests-Items of Note

- If the original finding is overturned, the MAC will not be notified.
- If the original finding is upheld, the findings will then be sent to the MAC, who will process the adjustment.
- If we received a discussion request after the findings have been sent to the MAC, we are not allowed to review. The provider will receive notification of the late discussion.
- If the provider disagrees with the results of the discussion, they may file a Redetermination with the MAC. Directions on how to file a redetermination is included on the Demand Letter which is sent by the MAC.



Where do I find the portal?

www.cotiviti.com/rac



www.cotiviti.com/RAC

Provider Portal Login

Your NPI number is now required to log into the Provider Portal.

With the provider portal, you can:

- Upload discussions and correspondence
- Download, view and print RAC letters
- Upload medical records
- Check your claim review status 24/7
- Update contact information
- Export data

www.cotiviti.com/RAC

How-to materials

Use the Provider Portal

Logging in and navigation

Learn more

Submit Documentation

> Methods and formatting requirements

Learn more

Submit a Discussion Request or Physician-to-**Physician Review**

Fillable Discussion Request Form

Please download and enter your request in Adobe Acrobat.

Learn more

Update Your Contact Information - Individual Provider

Address, fax, email, contact of record

Learn more

Update Your Contact Information

- Multi-Provider

Address, fax, email, contact of record

Learn more

Knowledge Base

Approved Issues

RAC Frequently Asked Questions Sample ADR



What can I see and do in the Provider Portal?



www.cotiviti.com/RAC

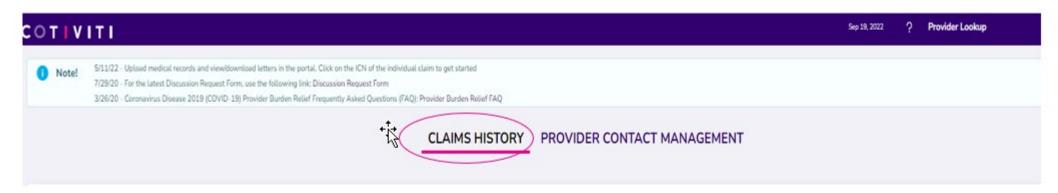
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Provider Portal-Claims History Tab



Claims History

To Upload Medical Records and View/Download letters, click on the ICN of the individual claim.

To narrow down to a specific claim, you may use in-table filters by clicking on \mathbb{T}.

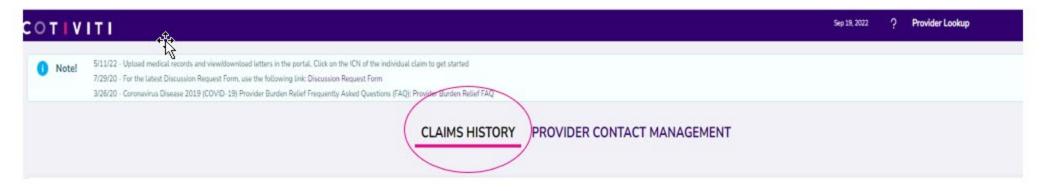
For help navigating the Claims History tab Click Here.

This data is updated nightly. Please allow 24-48 hours for updates.

1 - 1 of 1 records									Export To Excel	Q Search key	word 🍸 🌣			
ICN \$	RAC Case ID 💠	Region \$	NPI ¢	Claim Bill. Type \$	Patient Control Number	Patient Last Name	Patient •	Total Billed Charges	Amount Paid To Provider	Date of Service From	Date of Service To	t Issue Type t	Approved Issue Number	Claim Status
		3	_			-	-	\$5,578.00	\$1,948.00	OR DEL		Complex	0151	No medical recon

Scroll right for more details

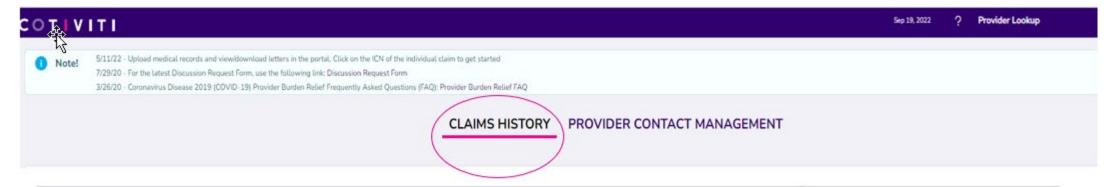
Provider Portal



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Claim Status 💠	Status Effective Date	Documentation Requested	Documentation Received \$	Review Began 💠	Review Completed & Result Letters Sent	Review Rationale	Discussion Request Received	Discussion Outcome \$	Payer Established A/R	Appeal Level 💠	Appeal
No medical record received	03Sep2022	11Jul2022				View					

Scroll right for more details

Provider Portal-View/Download Letters



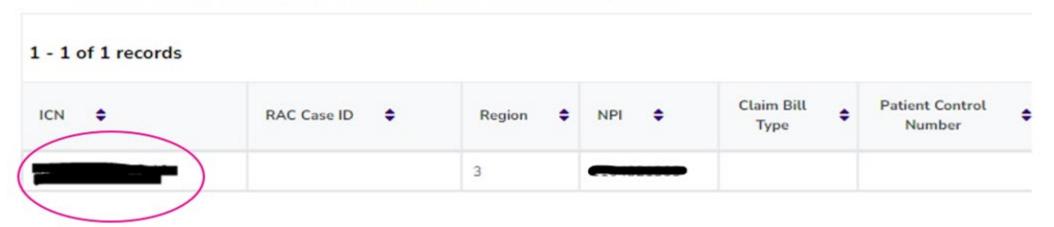
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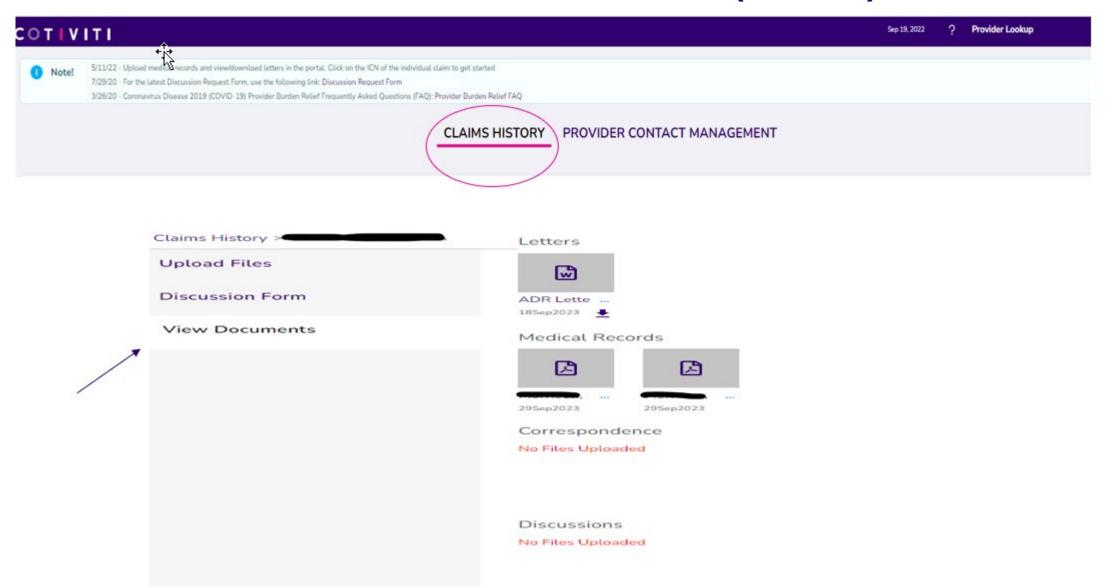
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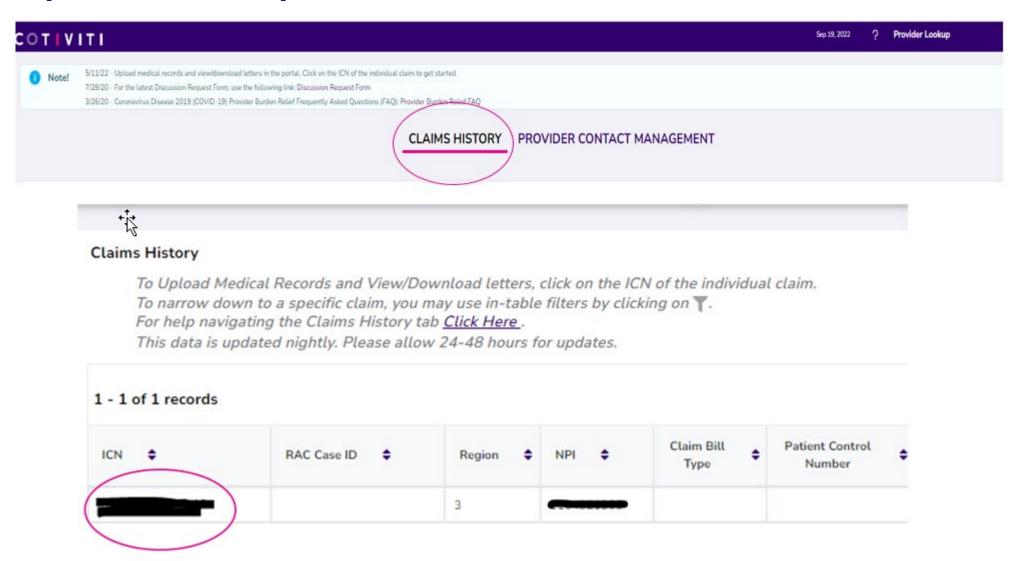
This data is updated nightly. Please allow 24-48 hours for updates.



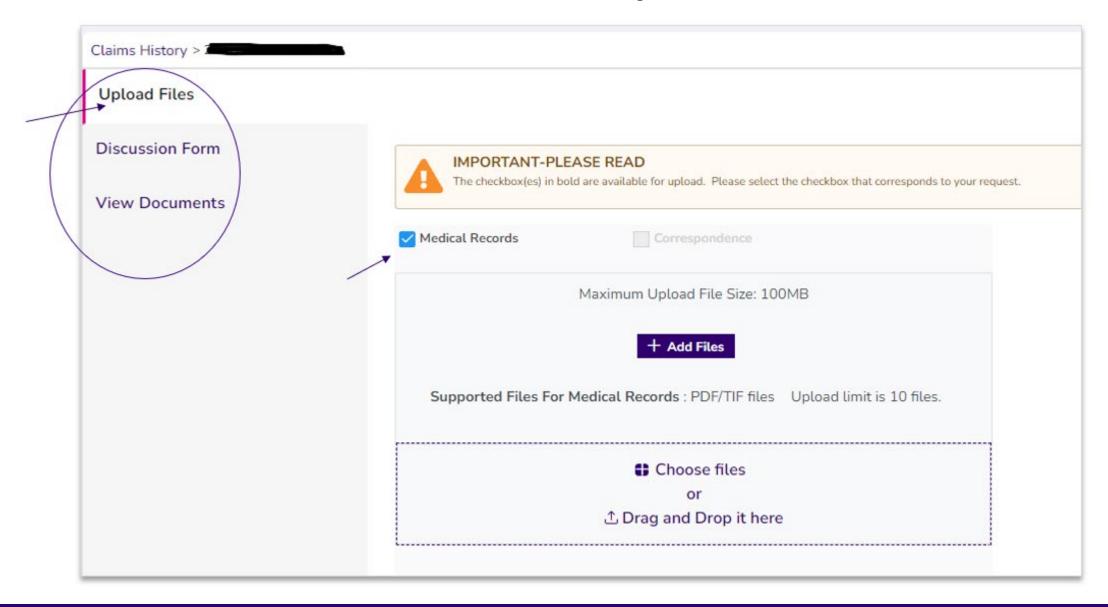
Provider Portal-View/Download Letters (cont'd)



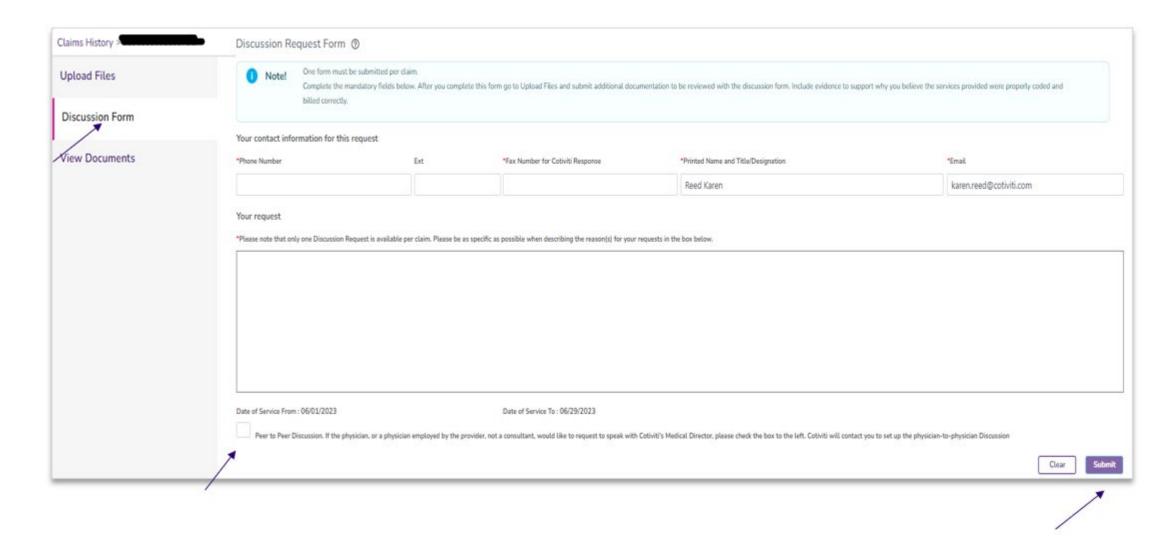
Provider Portal-Medical Record, Discussion, Peer-to-Peer and Correspondence Upload



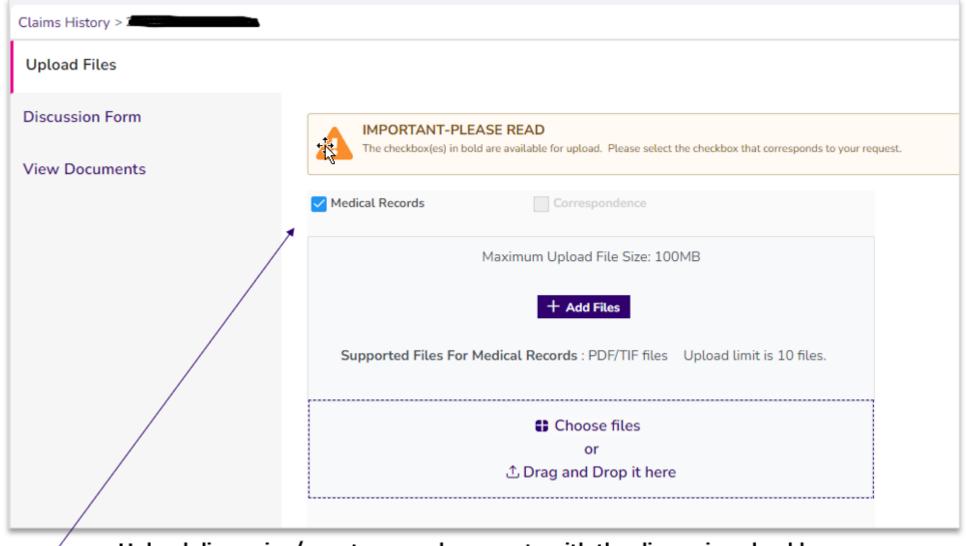
Provider Portal-Medical Record Upload



Provider Portal-Discussion/Peer to Peer Upload

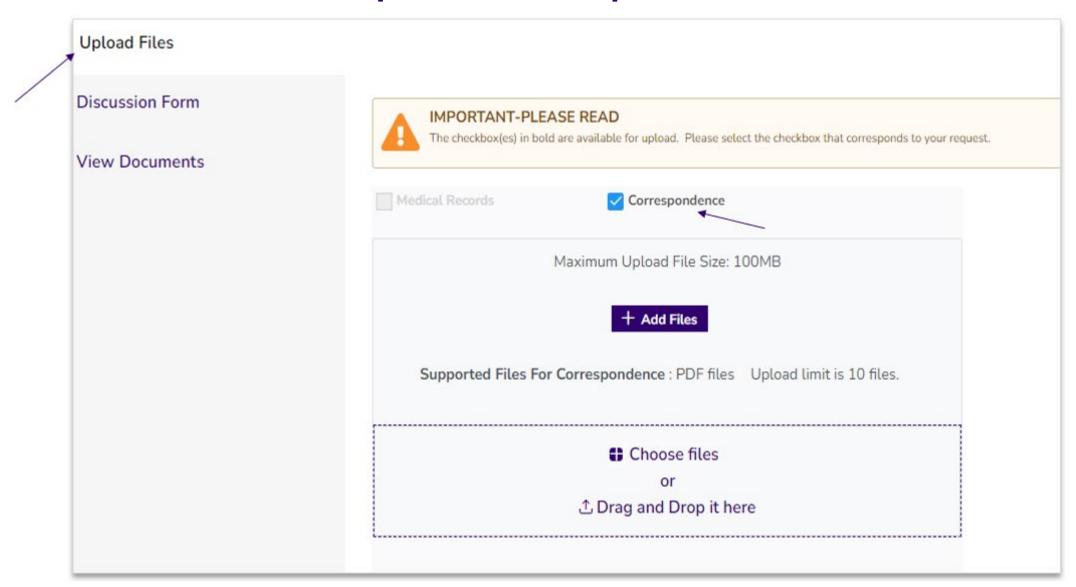


Provider Portal-Discussion/Peer to Peer Upload (cont'd)

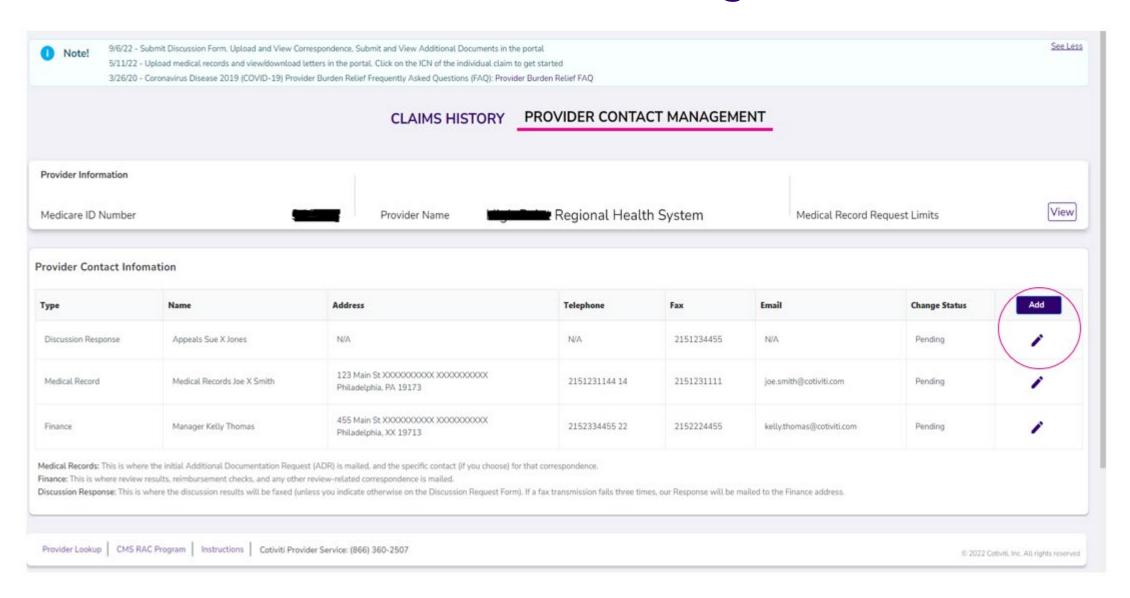


Upload discussion/peer to peer documents with the discussion checkbox.

Provider Portal-Correspondence Upload



Provider Portal-Provider Contact Management



RAC Process Highlights and Reminders

What can I do to prepare for a RAC Review?

- Access Cotiviti's Provider Portal at <u>www.cotiviti.com/rac</u> and confirm your Contact Information.
- Stay up-to-date on new CMS Approved Review Topics and regularly visit the CMS page for proposed RAC Reviews
- Monitor the RAC Landing Page for Announcements and Updates
- Respond timely to ADR requests and include all documentation to support billed services
- Become familiar with the Discussion Request process



Region 5 Contact Information

Toll Free Number (8am to 4:30pm in each applicable time zone) 833-510-9690

<u>Fax Number</u> 203-529-2995

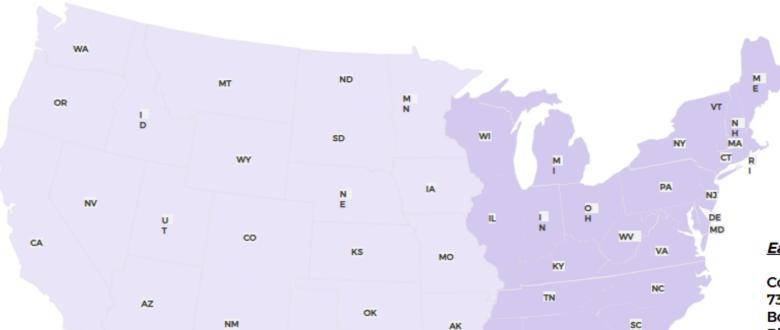
RAC Email Address
rac5info@cotiviti.com

Cotiviti RAC website www.Cotiviti.com/rac

CMS

https://www.cms.gov/data-research/monitoring-programs/medicare-fee-service-compliance-programs/medicare-fee-service-recovery-audit-program

Cotiviti's Addresses



West of the Mississippi:

Cotiviti - CMS RAC 10701 River Front Pkwy, Suite 110 Box 12005 South Jordan UT 84095

East of the Mississippi:

Cotiviti – CMS RAC 731 Arbor Way, Suite 150 Box 12005 Blue Bell PA 19422

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Thank You



Disclaimer

This information is provided "as is" without any expressed or implied warranty. While all information in this document is believed to be correct at the time of writing, this document is for informative purposes only and does not purport to provide legal advice.

All processes and guidelines are undergoing continuous improvement and modification by Cotiviti and the Centers for Medicare & Medicaid Services (CMS).