



Introduction to Medicare Part I

8/24/2023

Closed Captioning: Auto-generated closed captioning is enabled in this course and is at best 70-90% accurate. Words prone to error include specialized terminology, proper names and acronyms.



2403 8/10/2023



Today's Presenters



- Arlene Dunphy, CPC
 - Provider Outreach and Education Consultant
- Michele Poulos
 - Provider Outreach and Education Consultant





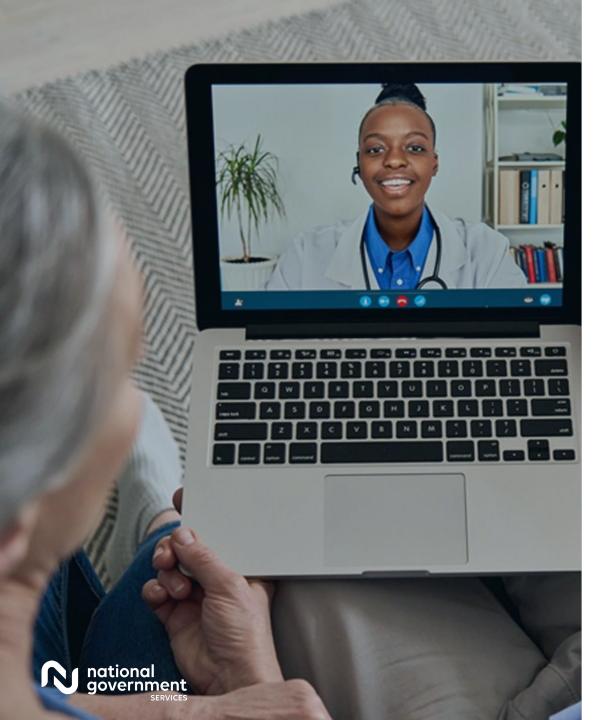


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Recording

Attendees/providers are never permitted to record (tape record or any other method) our educational events. This applies to webinars, teleconferences, live events and any other type of National Government Services educational events.

Objective

After this session attendees will be able to

- Have a basic understanding of Medicare
 Program
- Locate resources on our website
- Know who can enroll and how to bill correctly
- Know what's covered under Medicare Part B





Agenda

Jurisdictions

NGS Website/Medicare Education

Medicare Enrollment Process

Electronic Billing

Claim Filing Guidelines

Medicare Part B

Deductibles/Coinsurance/Fee Schedule







Jurisdictions

Medicare Administration

- Medicare laws and regulations are enacted by Congress annually
- Implemented by CMS
- Administered through MACs
 - Who are the MACs CMS





National Government Services Medicare Part A and Part B – JK/J6

- Medicare Jurisdictions
 - A/B MAC
 - HH+H
- NGS
 - Traditional Medicare Claims
 - J6: IL, WI, MN
 - JK: ME, NH, VT, MA, NY, CT, RI





MLN Matters® Articles

- Change Request put into simple language
- MLN Matters[®] Articles



MLN Matters Number: MM12943	لي Related Change Request (CR) Number: 12943		
Related CR Release Date: November 17, 2022	Effective Date: January 1, 2023		
Related CR Transmittal Number: R11710OTN	Implementation Date: April 3, 2023		
Related CR Title: Implementation of a National Fee Schedule for Medicare Part B Vaccine Administration CMS			

Provider Types Affected

This MLN Matters Article is for physicians, non-physician practitioners (NPPs), and mass immunizers submitting claims to Medicare Administrative Contractors (MACs) for vaccine services they provide to Medicare patients.





NGS Responsibilities as the Part B MAC

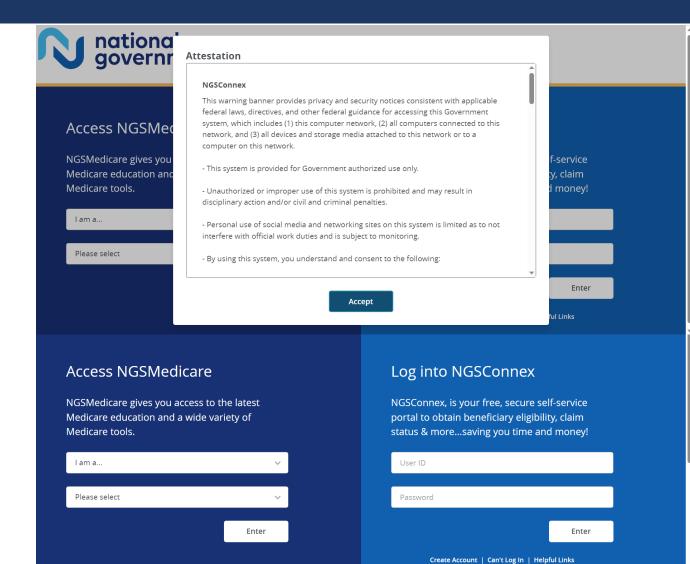
- Processing claims
- Computing payments for services
- Making payments
- Determining medical necessity
- Informing physicians of changes in the Medicare Program
- Developing education programs





NGS Website

National Government Services



N national government SERVICES

NGSMU

NGSMedicare.com Home Page

	Contact Us NCSConnex Subscribe for Email Updates Part B Provider in New York (JK) -			
	Rest national HOME EDUCAT	ION - RESOURCES - EVENTS ENROLLME	NT APPS - Q	
	Medical Policies/LCDs Find LCDs and related billing and coding articles	Enrollment Certing storted, ofter you enroll, and revalidating your enrollment	Code pricing search, payment systems, limits, and fee schedule lookup	
A REPORT	Claims and Appeals Learn about claims, tag errors, fees, Mit and oppeals	Overpayments Repayment schedules, and post-pay edjustment	Medicare Compliance Medical Review, Prior Authorization, Froud & Abvon, CERT, and more	
Comparison of the state of the				





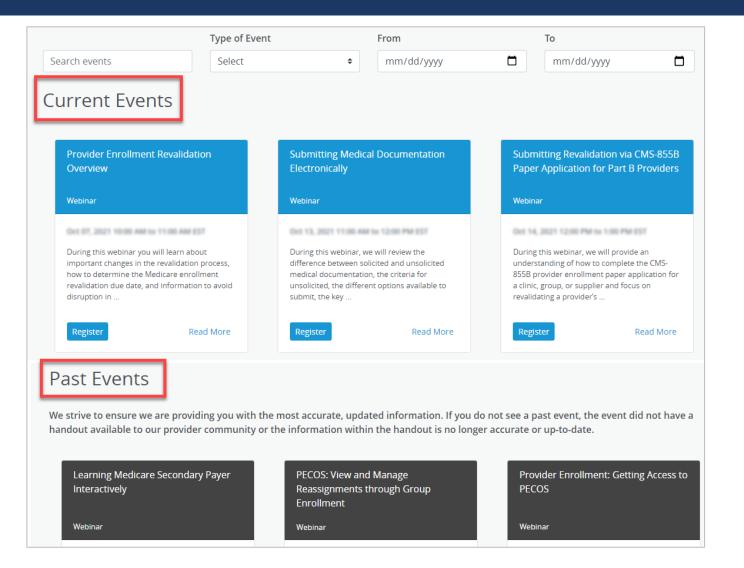
NGSMedicare.com Education Tab

	VIEW ALL EDUCATION	RESOURCES - EVENTS ENROLLMENT	APPS +	
Medical Polici Find LCDs and relate coding arti	Help And FAQs Medicare Arcade Medicare Topics News	Manuals and Cuides Medicare Monthly Review Medicare University POE Advisory Group		Fee Schedules de pricing search, payment systems, Simits, and fee schedule lookup
Claims and Ap Learn about claims, to Mill and app	p errors, fees.	Specialties Overpayments Repayment schedules, and post-pay adjustment	2	Medicare Compliance Medical Review, Prior Authorization, Fraud & Abuse, CERT, and more





NGSMedicare.com Events







National Government Services Offers CEU Credits Through AAPC

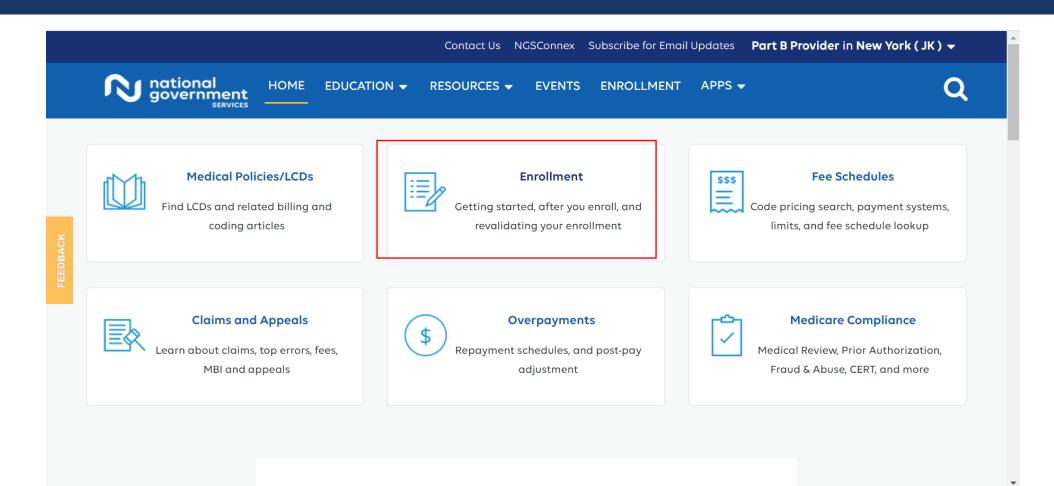
- All NGS Part B Provider Outreach and Education attendees can receive one CEU from the AAPC for every hour of NGS education received
- If you are accredited with a professional organization other than AAPC and plan to request continuing education credit, please contact your organization not NGS with your questions concerning CEUs
- Teleconferences and webinar education
 - Upon completion of the education you will receive an email from NGS which will serve as proof of attendance
- Face-to-face education
 - A certificate of attendance will be provided at the conclusion of the event





Medicare Enrollment Process

NGSMedicare.com Enrollment Tab







Initial Provider Enrollment Process







Eligible Physicians

- Doctor of
 - Medicine (MD)
 - Osteopathy (DO)
 - Chiropractic (DC)
 - Dentistry (DMD) (DDS)
 - Optometry (OD)
 - Psychiatry (MD)
 - Podiatry (DPM)





Eligible Nonphysicians

- Anesthesiology Assistants
- Audiologists
- Certified Nurse Midwife (CNM)
- Certified Registered Nurse Anesthetists
 - (CRNA)
- Clinical Nurse Specialist (CNS)
- Clinical Psychologist (CP)
- Clinical Social Worker (LCSW)
- Mass Immunization Roster Biller
- Nurse Practitioner (NP)

- Occupational Therapists in Private Practice (OT)
- Physical Therapists in Private Practice (PT)
- Physician Assistants (PA)
- Psychologists Billing Independently
- Speech Language Pathologist (SLP)
- Registered Dietitians or Nutrition Professional (RD or NP)





National Provider Identifier

- A unique ten-digit identification number issued to health care providers
 - Remains with an individual provider regardless of job or location changes
- There are two types of NPIs
 - Type One NPIs—assigned to individual physicians or nonphysician practitioners as well as sole proprietors
 - Type Two NPIs—assigned to organizations, including physician and nonphysician groups, hospitals, nursing homes and corporation formed when an individual incorporates as a sole owner
- MLN[®] Booklet: <u>NPI: What You Need to Know</u>





National Plan and Provider Enumeration System

- NPPES assigns NPIs, maintains and updates information about health care providers with NPIs, and disseminates the NPI Registry and NPPES Downloadable File
- Apply online on the <u>NPPES website</u>
 - To request a paper application
 - ✓ 800-465-3203





Internet-Based PECOS

PECOS

- CMS Internet-based Medicare Enrollment System
 - Submit new initial enrollment record
 - Make changes to existing enrollment record
 - Add or change reassignment of benefits
 - Reactivate or revalidate enrollment
 - Voluntarily withdraw
 - Track status
- Resources
 - External User Services Help Desk: 866-484-8049
 - ✓ Email: <u>EUSSupport@cgi.com</u>





PECOS: Multi-Factor Authentication Requirement

- Multi-Factor Authentication (MFA) is a security system that requires more than one method of authentication to verify the user's identity
- Used to improve identification and authentication security for
 - I&A
 - NPPES
 - PECOS
 - HITECH
- Existing I&A users will be prompted with an option to set up MFA
- New I&A users will be prompted to set up your MFA devices as you set up your account
 - Set up on a mobile phone (SMS or voice), landline phone (voice), or Email address (email)
 - You can add up to two devices, a primary authentication device/method and an alternative authentication device/method
- To prepare and set up an MFA account, log in to the <u>Identity & Access Management System</u>
- View the MFA Presentation on CMS' <u>Provider Enrollment and Certification</u> web page for more information
- If you work on behalf of other providers, be sure to enable the appropriate surrogacy connections
 - Learn how with the <u>I&A Quick Reference Guide</u>





Provider Enrollment Application Process Timeline

- Process timeline
 - All required information available
 - $\checkmark\,$ Internet-based PECOS application within 45 days
 - ✓ CMS-855 paper application within 60 days
- An acknowledgment notice with a case number will be faxed, mailed or emailed from NGS-PE-Communications@anthem.com to the contact on the submitted application
- If necessary, additional documentation request will be mailed or emailed with a 30-day return date
- Obtainable status
 - Interactive Voice Response System
 - <u>Check Provider Enrollment Application Status</u>
- Response letters may take up to seven days after the finalized application





Provider Enrollment Application Status

Resources > Tools & Calculators

CHECK PROVIDER ENROLLMENT APPLICATION STATUS

This inquiry tool can be used to check on the status of your application.

How to Search

To perform a search please enter into a field below either a valid Case Number/Web Tracking ID (Option 1) or a valid National Provider Identifier (NPI) and last five digits of the Tax Identification Number (TIN) combination (Option 2).

EDBACK	Option 1	Option 2	
	Case Number / Web Tracking Id	NPI TIN (last five digits)	
	Submit	Clear	
	Subint		-
	y 🕑	Map Tutorial Terms and Services	CMS





Provider Enrollment Revalidation

- In order to maintain Medicare billing privileges, you must resubmit and recertify the accuracy of your enrollment information every five years
 - Applies to Part B providers and suppliers
- CMS has established due dates by which you must revalidate
 - Due date will normally remain with you throughout subsequent revalidation cycles
- Revalidation
 - Internet-Based PECOS System
 - <u>CMS-855 Paper Applications</u>
- Failure to submit a complete revalidation application may result in deactivation





Provider Enrollment Revalidation

- There are several ways to find your revalidation due date
 - Medicare Revalidation List Tool
 - \checkmark Search by NPI or Name
 - A due date of "TBD" (to be determined) means a revalidation due date has not been assigned by CMS
 - ✓ Instructions on how to use the tool can be found: <u>Familiarize Yourself with Enrollment Revalidation</u>
 - Revalidation notice mailed by National Government Services
 - ✓ Mailed in a <u>yellow envelope</u>
 - ✓ <u>Sample Revalidation Letter</u>
 - <u>PECOS</u>
 - \checkmark Sign in with user ID and password





Participating Providers

- Enters into an agreement with the Medicare program to accept assignment for all Medicare patients
 - Direct payment
 - Accepts the Medicare-approved charge amount
 - Collects only the deductible and coinsurance for covered-Medicare services
 - Listed in MEDPARD Directory
 - Mandated Medigap transfer
 - <u>CMS-460 Medicare Participating Physician or Supplier Agreement</u>





Nonparticipating Providers

- May submit a claim as either assigned or as unassigned
 - Assigned Claims
 - \checkmark Payment made to provider
 - ✓ Beneficiary responsible for the deductible and coinsurance for covered-Medicare services
 - Unassigned Claims
 - \checkmark Payment made to beneficiary
 - \checkmark Subject to limiting charge
 - ✓ 95% of fee schedule





Mandatory Assignment

- Ambulance Suppliers
- Ambulatory Surgical Center Services
- Certified Registered Nurse Anesthetists
- Clinical Nurse Midwives
- Clinical Nurse Specialists
- Clinical Psychologists
- Drugs and Biologicals

- Licensed Clinical Social Worker
- Nurse Practitioner
- Physician Assistant
- Physicians and Independent Laboratories billing for Clinical Diagnostic Tests
- Simplified Roster Billing for Influenza Virus and Pneumococcal Vaccines





Reasons for Deactivation/Suspension of Payment

Failure to

- Complete Revalidation
- Report Address Changes
- Report a Change in Bank Account information
- Privileges can be revoked for abusive behavior
- Site Visit Failure
- Do Not Forward "DNF"
 - Returned Service Requested
 - ✓ Hard copies of Remittance Advice (RAs) or checks





Opting Out of Medicare

- Private contracting agreement form signed between the physician/practitioner and the beneficiary
 - An affidavit form must be submitted within ten days after entering the first private contract
 - Automatically renew every two years
 - Providers/practitioners opt out for all covered items and services furnished to all Medicare beneficiaries
 - A list of eligible practitioners who may opt out can be found in the <u>CMS IOM</u> <u>Medicare Benefit Policy Manual</u>, <u>Publication 100-02</u>, <u>Chapter 15</u>, <u>Section 40</u>
- Opt Out of Medicare





Ordering/Referring Only

- Physicians and eligible professionals can apply to enroll for the sole purpose of ordering or certifying items and/or services to beneficiaries
- Download <u>CMS-8550</u>
 - Complete sections 1, 2, 3, 4, 5, 6 and 8
- PECOS





Electronic Billing

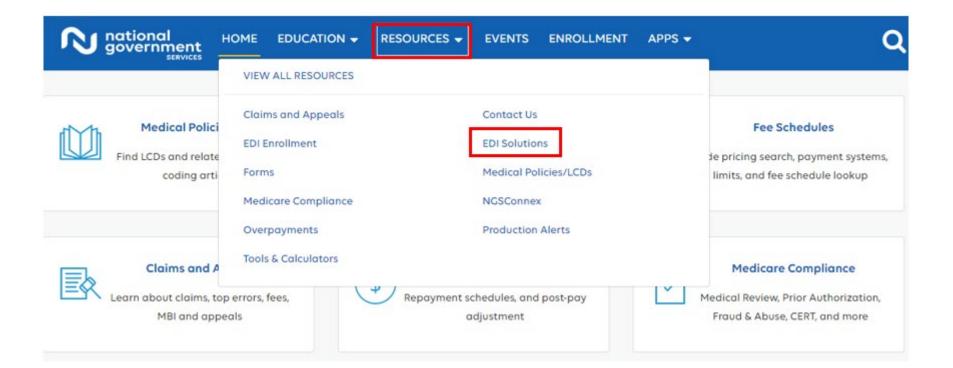
NGSMedicare.com Resources

	Contact	Us NGSConnex Subscribe for Email U	Jpdates Part B Provider in Connecticut (JK) 👻
N national H			
esources	VIEW ALL RESOURCES		
	Claims and Appeals	Contact Us	
DI ENROLLM	EDI Enrollment	EDI Solutions	
	Forms	Medical Policies/LCDs	
EDI Enrollment	Medicare Compliance	NGSConnex	Helpful Resources
	Overpayments	Production Alerts	Approved Entities
EDI Guided Enrollment User Guic	Tools & Calculators		
Benefits of EDI and Real Time			Network Service Vendors
Claim Status	This page is for providers v Once you have completed	Check EDI Application Status	
I Am Not Yet Enrolled in Medicare	your Welcome letter with I		
ASCA Requirements for Paper	process.		Contact the EDI Help Desk:
Claim Submissions	Beginning in May, 2019, pro		
Trading Partner ID Recertification	remittance will be required	to enroll when initiating any EDI en	rollment 888-379-9132
	activity. Providers will need	d to ensure they are prepared to supp	port an Available by phone or email Monday
	electronic remittance befo	re beginning the EDI enrollment app	
	necessary, accessing remit	tances via NGSConnex is an option. N	Note: You 8:00 a.m5:00 p.m. ET
	will need to be enrolled wi	th NGSConnex, as well as with EDI.	8:00 a.m4:00 p.m. CT





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Benefits of Electronic Data Interchange

- Reduced paperwork
- Improved cash flow
- Easier monitoring of claims
- Less cost
- Less processing time
 - Electronic claims are held for 14 days (paper claims held for 29 days)





EDI Solutions

Resources

EDI SOLUTIONS

About Electronic Data Interchange (EDI)	^
EDI and How it Works	
Benefits of EDI and Real Tim Claim Status	ne
275 Electronic Attachment	~
835 Electronic Remittance Transaction (ERA)	~
277 Electronic Request For Additional Information (RFI)	~
Standard Companion Guides	~
Reset My EDI Password	~
EDI Software PC-ACE	~
EDI Software Medicare Remit Easy Print MREP	~
Technical Guides and	

EDI and How it Works

<u>EDI</u> is an electronic communication method that enables fast, accurate and reliable exchange of data between the computer systems of organizations that do business together by using the same standardized message formatting, without the need for human intervention.

Our providers communicate with <u>NGS</u> using one of our approved <u>NSVs</u> through <u>SFTP</u> Gateway for all approved transactions or directly through our Internet Gateway for the 276/277 and 835 transactions.

To enroll access EDI Enrollment section under Claims & Appeals.

Additional information on various EDI Solutions can be accessed on the left hand menu.

Helpful Resources

EDI Front End Rejection Code Lookup Tool

Reset My EDI Password

Contact the EDI Help Desk

888-379-9132

Available by phone or email Monday– Friday* 8:00 a.m.–4:00 p.m. ET 8:00 a.m.–4:00 p.m. CT

* **Closed for training** on the 2nd and 4th Friday of the month. 12:00 p.m.-4:00 p.m. ET 11:00 a.m.-3:00 p.m. CT

Form(s) you'll need:

EDI Email Inquiry Form



EDI Helpdesk Information

- Toll-Free number
 - JK: 888-379-9132
 - J6: 877-273-4334
- Hours of operation
 - Monday–Friday: 8:00 a.m.–5:00 p.m. ET
 - ✓ By phone or <u>email</u>
 - ✓ Closed for training the 2nd and 4th Friday of the month from 12:00–4:00 p.m. ET





PC-ACE Billing Software

PC-ACE is a free billing software for JK/J6

PC-ACE features

- enter patient information
- maintains claim payment history
- procedure file information
- summary report
- Network service vendor is needed





Electronic Funds Transfer and Electronic Remittance Advice

EFT

- Receive Medicare payments via direct deposit
- Directly deposited and available immediately
 - ✓ EFT Authorization Agreement Form
- ERA
 - ERA and SPR
 - ✓ <u>Electronic Billing and EDI Transactions</u>





Claim Filing Guidelines

Ways to Submit a Claim to Medicare

- Paper claims (CMS-1500)
- EDI
- NGSConnex
- Claim filing time limitation
 - **Must** be filed within one year of the date of service
 - Limited exceptions







Tools Necessary For Coding Claims

- CPT code book
 - Numeric coding system that describes the services and procedures provided by a physician
- HCPCS code book
 - Alpha numeric coding system used by a physician to report services
- ICD-10-CM code books
 - Used to select appropriate diagnosis codes





Unprocessable Claims

- Unprocessable claims
 - Claims submitted with incomplete or invalid information are returned as unprocessable; these claims have no appeal rights
- Returning a claim
 - An explanation of the errors will be provided in the form of a description or code





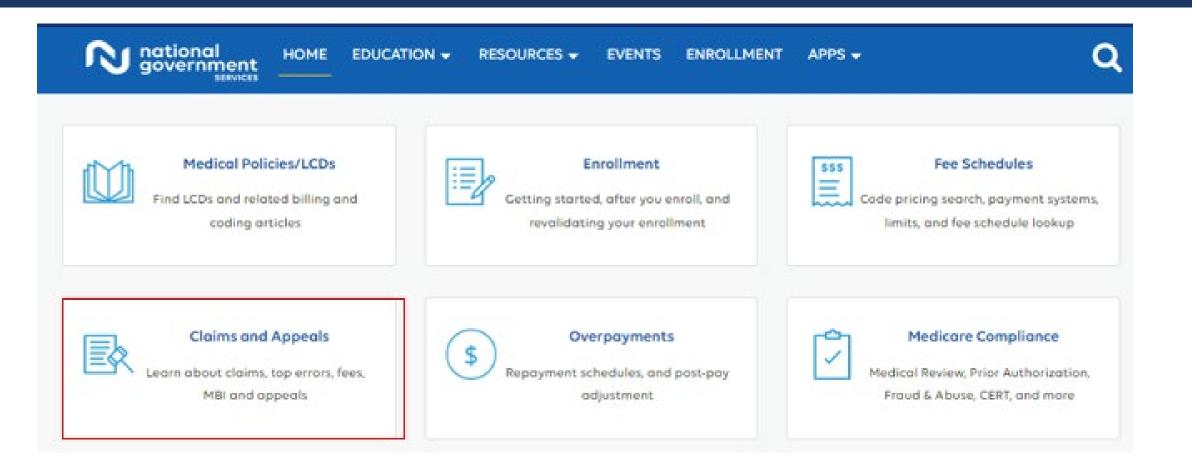
Avoid Duplicate Claims

- Allow 29 days for paper claims and 14 days for electronic claims to be processed
- Electronic claims submitters should
 - Check your EDI validation report to verify claims were received and accepted
 - Check your software system to verify claims are not set up for automatic rebill every 30 days
 - Review your remittances •





Appeals Process







Appeals Process

	Level One	Level Two	Level Three	Level Four	Level Five
Type of Appeal	Redetermination	Reconsideration (QIC)	ALJ- Administrative Law Judge Hearing	MAC – Medicare Appeals Council	Federal Court Review
Time Limit for Filing Appeal	120 days from date of receipt of the initial determination notice	180 days from date of receipt of the redetermination decision	60 days from the date of the reconsideration (QIC decision)	60 days from date of receipt of the ALJ decision	60 days from date of receipt of the MAC decision
Amount in Controversy (monetary threshold to be met)	No minimum (none)	No minimum (none)	The amount that must remain in controversy for ALJ hearing for requests filed on or after 1/1/2023 is \$180	No minimum (none)	For requests filed on or after 1/1/2023 at least \$1,850 remains in controversy





What Is a Reopening?

- Allows providers and suppliers to correct clerical errors or omissions without having to request a formal appeal
- A reopening can be initiated via telephone, in writing or NGSConnex
 - <u>Reopenings for Minor Errors and Omissions</u>





Contacting the Telephone Reopening Unit

- TRU Line JK: 888-812-8905
- TRU Line J6: 877-867-3418
- Hours of operation
 - Monday–Friday 7:00 a.m.–3:00 p.m. CT/8:00 a.m.–4:00 p.m. ET
 - \checkmark Closed for training the 2nd and 4th Friday of the month
 - JK: 12:00-4:00 p.m. ET
 - J6: 11:00 a.m.-3:00 p.m. CT
- Faxes accepted and representatives are permitted to accept more than three claims per call





Medicare Part B

How Traditional Medicare Works

- Pays 80% of the allowed charges-patient has 20% copayment
- Deductible applies
 - Some exceptions
- Coinsurance applies
 - Some exceptions
- Patient pays monthly premium
 - Your Medicare Costs, Medicare.gov





Covered Part B Services

- Ambulatory care
- Anesthesia
- Blood transfusions
- Certain medical supplies
- Certain preventive services
- Diagnostic tests
- Injectable drugs

- Medical and surgical services
- Mental health services
- Occupational therapy
- Pathology
- Physical therapy
- Radiology
- Second opinions before surgery
- Speech language therapy





Excluded Part B Services

- Chiropractic care except spinal manipulation
- Cosmetic surgery
- Custodial care
- Eyeglasses
- Hearing aids
- Immunizations (exceptions)

- Orthopedic shoes
- Prescription drugs (exceptions)
- Routine
 - Dental care (exceptions)
 - Eye exams
 - Foot care (exceptions)
 - Hearing exams
 - Physicals
- MLN[®] Booklet: <u>Items & Services</u> Not Covered Under Medicare

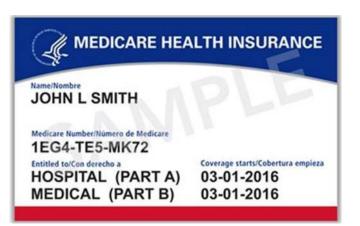




Medicare Card

MBI

- Consists of 11 numbers and uppercase letters
- Randomly generated unique MBI
- 1-800-MEDICARE on back of card
- RRB identified at the bottom



Railroad Retiree Example







Deductibles/Coinsurance

Definitions

- Allowed Amount
 - The lower of the provider's submitted charge or the fee schedule allowance for the procedure
 - Payment is generally made at 80% of the approved charge
- Deductible
 - The first \$226 of approved charges for covered medical expenses is deducted per calendar year and it is the patients responsibility
- Coinsurance
 - The patient is responsible for 20% of the Medicare-approved amount in most cases
 - It can be collected at the time of the service and supplemental insurance may cover





Medicare Part B Premiums and Deductibles

2023 Premiums and Deductibles	Amounts
Monthly Part B Premium *Individual income above \$97,000 up to \$123,000 pay higher Part B Premium	\$164.90 (-\$5.20) *\$230.80
Part B Deductible	\$226 (-\$7)
Part B Coinsurance	20%
Mental Health Services	80%
Part A IH Deductible (first 60 days)	\$1,600 (+\$44)
Days 61 st – 90 th Days	\$400 (+\$11)
Lifetime Reserve Day	\$800 (+\$22)
Skilled Nursing Facilities (21 st -100 th days)	\$200.00(+\$5.50)





Where Can I Find Fee Schedules?

How Medicare Fee Schedules Work

- Medicare sets fees through the fee schedule
 - RVU
 - GPCI
 - Conversion factor
- Changes year-to-year and are approved by Congress
- Medicare physician fee schedule
 - MLN[®] Booklet: <u>How to Use the PFS Look-Up Tool</u>





Fee Schedule Lookup

Fee Schedule Lookup

To initiate a search, select a fee schedule type from the drop-down menu, complete all required fields, then select Search.

Select a Fee Schedule: *	Medicare Physician Fee Schedule Pricing	~
Result Type: *	Full Fee Schedule O Specific To Fee Code	
Date of Service: *	03/10/2023	
Procedure Code: *	93000	
Region: *	New York (area 02)	~
	Search	





Medicare Physician Fee Schedule Pricing

Medicare Physician Fee Schedule Pricing Fee Schedule Procedure Code **Effective Date** State/Territory Locality Short Description 93000 01/01/2023 13202 02 Electrocardiogram complete Non-OPPS Capped Payment Rates (NON-OPPS) NON FAC PAR Modlfier NON FAC NON PAR NON FAC LC FAC PAR FAC NON PAR FAC LC (Details) 17.50 16.63 19.12 17.50 16.63 19.12 Modifier Selected: (blank) Work RVU FAC PE RVU NON FAC PE RVU Status Conversion Factor Update Factor 33.8872 1.0000 0.17 0.24 0.24 Malpractice RVU Work GPCI Practice GPCI Malpractice GPCI Reduced Therapy Amt Endoscopic Base 0.02 1.056 1.212 2.307 0.00 99 Global Surgery Facility Pricing PC/TC Preoperative Percentage Interoperative Percentage Postoperative Percentage XXX 1 4 00.00% 00.00% 00.00% Multiple Surgery Bilateral Surgery Assistant At Surgery Two Surgeons Team Surgery 0 0 0 0





Fee Schedule Assistance

Description of Medicare Physician Fee Schedule Database Policy Indicators

CPT/HCPCS

- Modifier
- Short Description
- Status Code
- PC/TC Indicator
- Global Surgery
- Multiple Procedure (Modifier 51)

- Bilateral Surgery (Modifier 50)
- Assistant at Surgery
- Co-surgeons (Modifier 62)
- Team Surgery (Modifier 66)
- Physician Supervision
- Diagnostic Imaging Family Indicator





Questions?

Thank you! A follow-up email will be sent to attendees with the Medicare University Course Code.

Check out our self-service tools





Text NEWS to 37702; Text GAMES to 37702



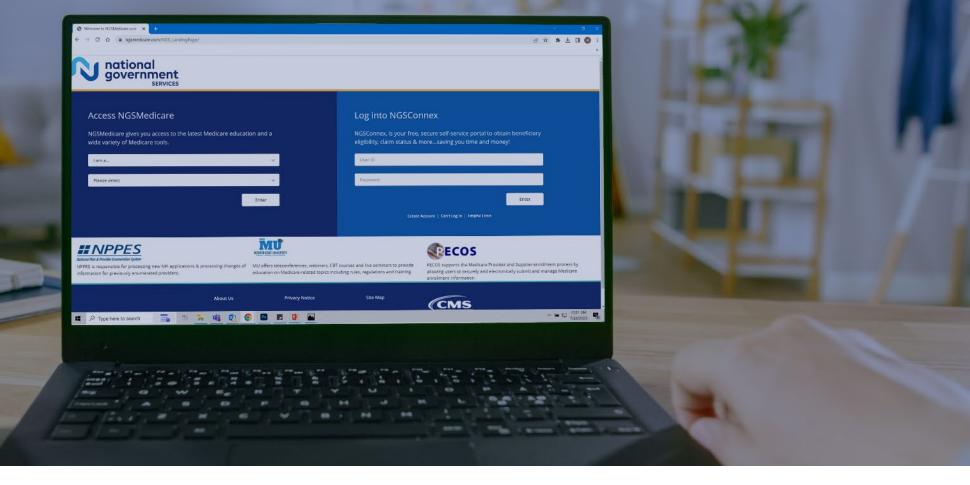
www.MedicareUniversity.com Self-paced online learning







Find us online





www.NGSMedicare.com Online resources, event calendar,

LCD/NCD, and tools



IVR System

The interactive voice response system (IVR) is available 24-hours a day, seven days a week to answer general inquiries



NGSConnex Web portal for claim information

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