



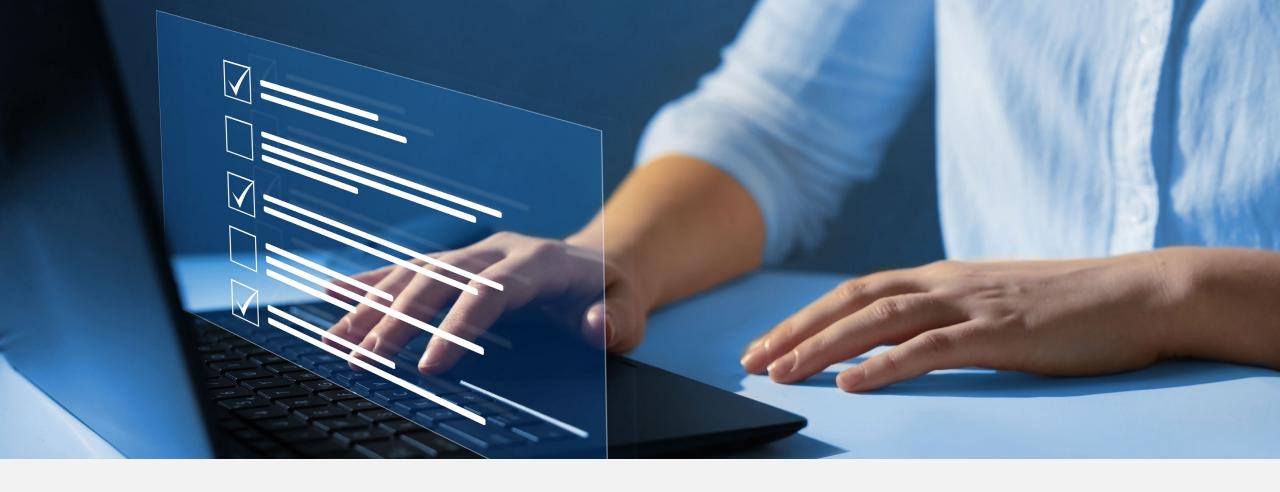
Introduction to Medicare Part I

2/22/2024

Closed Captioning: Auto-generated closed captioning is enabled in this course and is at best 70-90% accurate. Words prone to error include specialized terminology, proper names and acronyms.





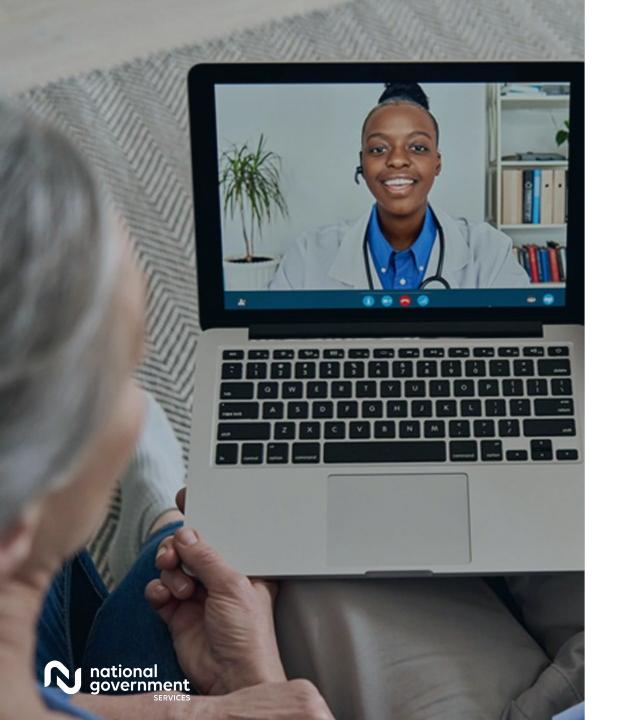


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Recording

Attendees/providers are never permitted to record (tape record or any other method) our educational events. This applies to webinars, teleconferences, live events and any other type of National Government Services educational events.

Objective

After this session attendees will be able to

- Have a basic understanding of Medicare Program
- Locate resources on our website
- Know who can enroll and how to bill correctly
- Know what's covered under Medicare Part B

Today's Presenters

Provider Outreach and Education Consultants

- Arlene Dunphy, CPC
- Michele Poulos











- Jurisdictions
- NGS Website/Medicare Education
- Medicare Enrollment Process
- Electronic Billing
- Claim Filing Guidelines
- Medicare Part B
- Deductibles/Coinsurance/Fee Schedule







Jurisdictions

Medicare Administration

- Medicare laws and regulations are enacted by Congress annually
- Implemented by CMS
- Administered through MACs
 - Who are the MACs | CMS





National Government Services Medicare Part A and Part B – JK/J6

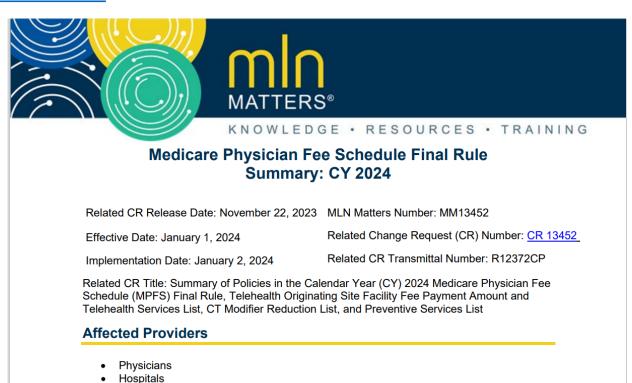
- Medicare Jurisdictions
 - A/B MAC
 - HH+H
- NGS
 - Traditional Medicare Claims
 - J6: IL, WI, MN
 - JK: ME, NH, VT, MA, NY, CT, RI





MLN Matters® Articles

- Change Request put into simple language
- MLN Matters® Articles



Other providers billing Medicare Administrative Contractors (MACs) for Medicare





NGS Responsibilities as the Part B MAC

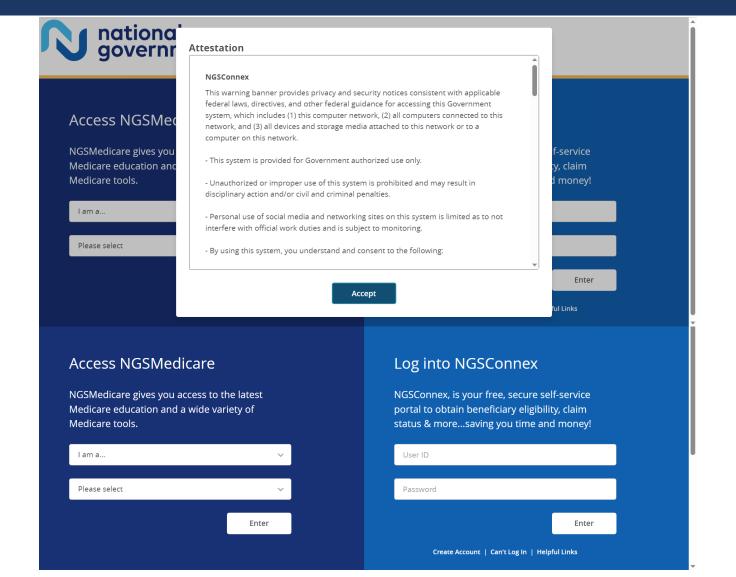
- Processing claims
- Computing payments for services
- Making payments
- Determining medical necessity
- Informing physicians of changes in the Medicare Program
- Developing education programs





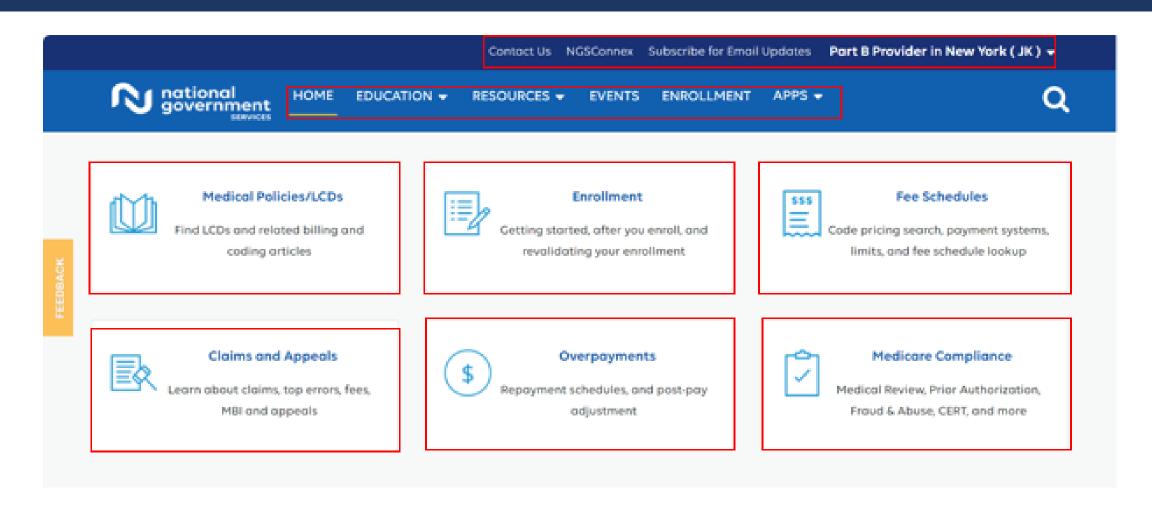
NGS Website

National Government Services





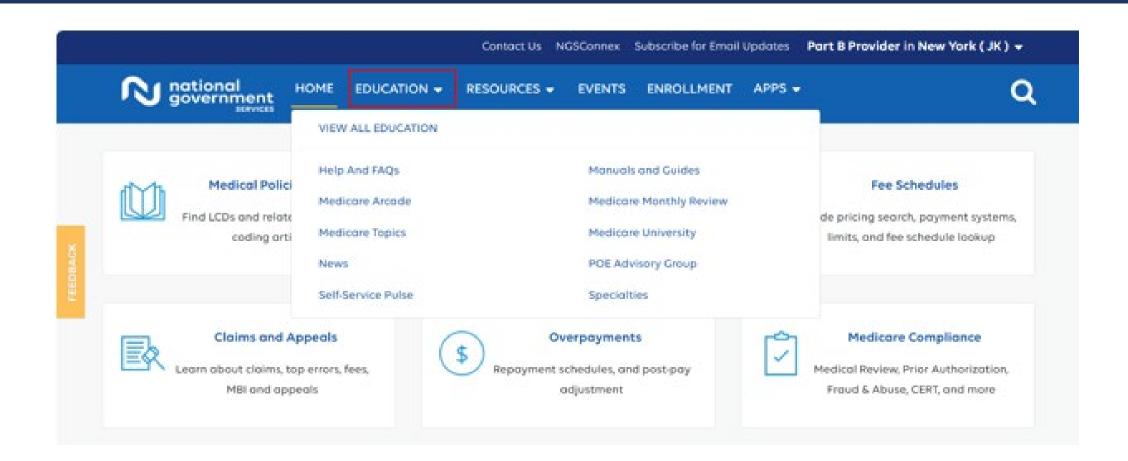
NGSMedicare.com Home Page





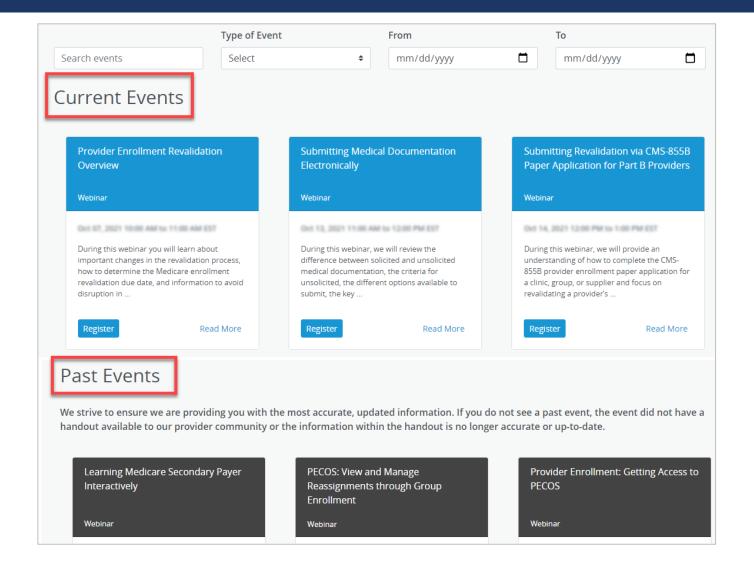


NGSMedicare.com Education Tab





NGSMedicare.com Events







National Government Services Offers CEU Credits Through AAPC

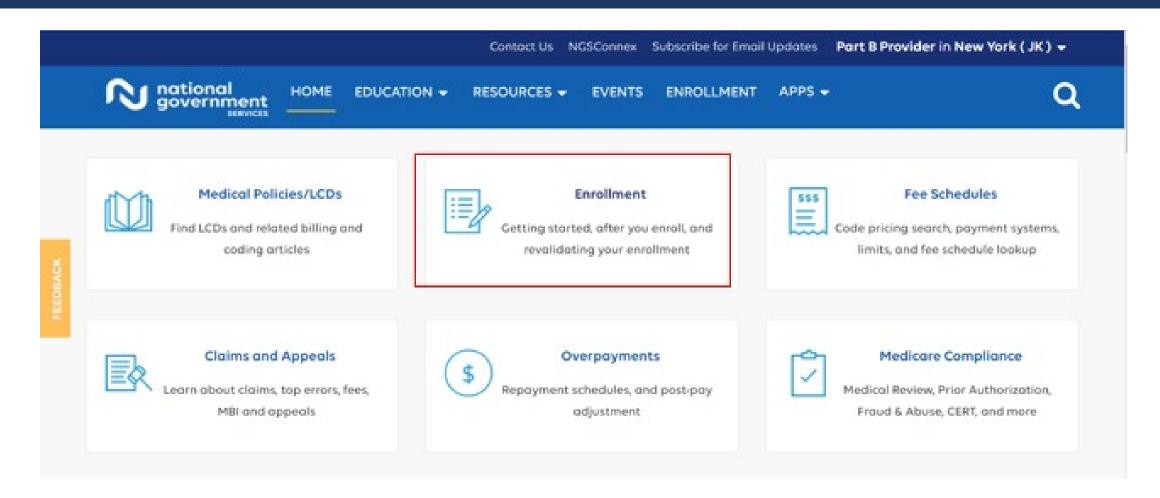
- All NGS Part B Provider Outreach and Education attendees can receive one CEU from the AAPC for every hour of NGS education received
- If you are accredited with a professional organization other than AAPC and plan to request continuing education credit, please contact your organization not NGS with your questions concerning CEUs
- Teleconferences and webinar education
 - Upon completion of the education you will receive an email from NGS which will serve as proof of attendance
- Face-to-face education
 - A certificate of attendance will be provided at the conclusion of the event





Medicare Enrollment Process

NGSMedicare.com Enrollment Tab





Initial Provider Enrollment Process





Eligible Physicians

- Doctor of
 - Medicine (MD)
 - Osteopathy (DO)
 - Chiropractic (DC)
 - Dentistry (DMD) (DDS)
 - Optometry (OD)
 - Psychiatry (MD)
 - Podiatry (DPM)





Eligible Nonphysicians

- Anesthesiology Assistants
- Audiologists
- Certified Nurse Midwife (CNM)
- Certified Registered Nurse Anesthetists (CRNA)
- Clinical Nurse Specialist (CNS)
- Clinical Psychologist (CP)
- Clinical Social Worker (LCSW)
- Marriage and Family Therapists (MFTs)
- Mental Health Counselors (MHCs)

- Nurse Practitioner (NP)
- Occupational Therapists in Private Practice (OT)
- Physical Therapists in Private Practice (PT)
- Physician Assistants (PA)
- Psychologists, Billing Independently
- Speech Language Pathologist (SLP)
- Registered Dietitians or Nutrition Professional (RD or NP)





National Provider Identifier

- A unique ten-digit identification number issued to health care providers
 - Remains with an individual provider regardless of job or location changes
- There are two types of NPIs
 - Type One NPIs—assigned to individual physicians or nonphysician practitioners as well as sole proprietors
 - Type Two NPIs—assigned to organizations, including physician and nonphysician groups, hospitals, nursing homes and corporation formed when an individual incorporates as a sole owner
- MLN® Booklet: <u>NPI: What You Need to Know</u>





National Plan and Provider Enumeration System

- NPPES assigns NPIs, maintains and updates information about health care providers with NPIs, and disseminates the NPI Registry and NPPES Downloadable File
- Apply online on the <u>NPPES website</u>
 - To request a paper application
 - **√** 800-465-3203





Internet-Based PECOS

- PECOS
- CMS Internet-based Medicare Enrollment System
 - Submit new initial enrollment record
 - Make changes to existing enrollment record
 - Add or change reassignment of benefits
 - Reactivate or revalidate enrollment
 - Voluntarily withdraw
 - Track status
- Resources
 - External User Services Help Desk: 866-484-8049
 - ✓ Email: <u>EUSSupport@cgi.com</u>





PECOS: Multi-Factor Authentication Requirement

- Multi-Factor Authentication (MFA) is a security system that requires more than one method of authentication to verify the user's identity
- Used to improve identification and authentication security for
 - I&A
 - NPPES
 - PECOS
 - HITECH
- Existing I&A users will be prompted with an option to set up MFA
- New I&A users will be prompted to set up your MFA devices as you set up your account
 - Set up on a mobile phone (SMS or voice), landline phone (voice), or email address (email)
 - You can add up to two devices, a primary authentication device/method and an alternative authentication device/method
- To prepare and set up an MFA account, log in to the <u>Identity & Access Management System</u>
- View the MFA Presentation on CMS' <u>Provider Enrollment and Certification</u> web page for more information
- If you work on behalf of other providers, be sure to enable the appropriate surrogacy connections
 - Learn how with the I&A Quick Reference Guide





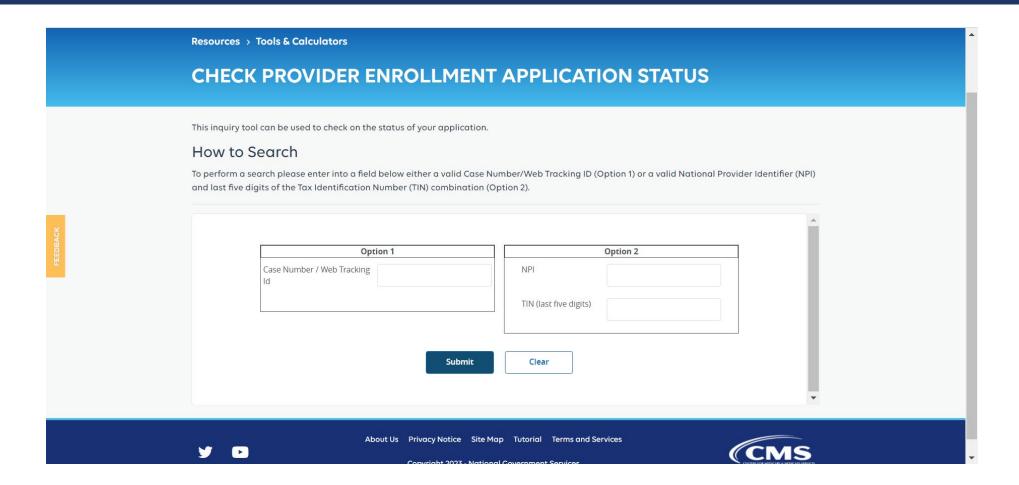
Provider Enrollment Application Process Timeline

- Process timeline
 - All required information available
 - ✓ Internet-based PECOS application within 45 days
 - ✓ CMS-855 paper application within 60 days
- An acknowledgment notice with a case number will be faxed, mailed or emailed from NGS-PE-Communications@anthem.com to the contact on the submitted application
- If necessary, additional documentation request will be mailed or emailed with a 30-day return date
- Obtainable status
 - Interactive Voice Response System
 - Check Provider Enrollment Application Status
- Response letters may take up to seven days after the finalized application





Provider Enrollment Application Status





Provider Enrollment Revalidation

- In order to maintain Medicare billing privileges, you must resubmit and recertify the accuracy of your enrollment information every five years
 - Applies to Part B providers and suppliers
- CMS has established due dates by which you must revalidate
 - Due date will normally remain with you throughout subsequent revalidation cycles
- Revalidation
 - Internet-Based PECOS System
 - CMS-855 Paper Applications
- Failure to submit a complete revalidation application may result in deactivation





Provider Enrollment Revalidation

- There are several ways to find your revalidation due date
 - Medicare Revalidation List Tool
 - ✓ Search by NPI or Name
 - ✓ A due date of "TBD" (to be determined) means a revalidation due date has not been assigned by CMS
 - ✓ Instructions on how to use the tool can be found: <u>Familiarize Yourself with Enrollment Revalidation</u>
 - Revalidation notice mailed by National Government Services
 - ✓ Mailed in a <u>yellow envelope</u>
 - ✓ <u>Sample Revalidation Letter</u>
 - PECOS
 - ✓ Sign in with user ID and password



Participating Providers

- Enters into an agreement with the Medicare program to accept assignment for all Medicare patients
 - Direct payment
 - Accepts the Medicare-approved charge amount
 - Collects only the deductible and coinsurance for covered-Medicare services
 - Listed in MEDPARD Directory
 - Mandated Medigap transfer
 - CMS-460 Medicare Participating Physician or Supplier Agreement





Nonparticipating Providers

- May submit a claim as either assigned or as unassigned
 - Assigned Claims
 - ✓ Payment made to provider
 - ✓ Beneficiary responsible for the deductible and coinsurance for covered-Medicare services.
 - Unassigned Claims
 - ✓ Payment made to beneficiary
 - ✓ Subject to limiting charge
 - ✓ 95% of fee schedule





Mandatory Assignment

- Ambulance Suppliers
- Ambulatory Surgical Center Services
- Certified Registered Nurse Anesthetists
- Clinical Nurse Midwives
- Clinical Nurse Specialists
- Clinical Psychologists
- Drugs and Biologicals

- Licensed Clinical Social Worker
- Marriage and Family Therapist
- Mental Health Counselors
- Nurse Practitioner
- Physician Assistant
- Physicians and Independent Laboratories billing for Clinical Diagnostic Tests
- Simplified Roster Billing for Influenza Virus and Pneumococcal Vaccines





Reasons for Deactivation/Suspension of Payment

- Failure to
 - Complete Revalidation
 - Report Address Changes
 - Report a Change in Bank Account information
- Privileges can be revoked for abusive behavior
- Site Visit Failure
- Do Not Forward "DNF"
 - Returned Service Requested
 - ✓ Hard copies of Remittance Advice (RAs) or checks





Opting Out of Medicare

- Private contracting agreement form signed between the physician/practitioner and the beneficiary
 - An affidavit form must be submitted within ten days after entering the first private contract
 - Automatically renew every two years
 - Providers/practitioners opt out for all covered items and services furnished to all Medicare beneficiaries
 - A list of eligible practitioners who may opt out can be found in the <u>CMS IOM Medicare Benefit Policy Manual</u>, <u>Publication 100-02</u>, <u>Chapter 15</u>, <u>Section 40</u>
- Opt Out of Medicare



Ordering/Referring Only

- Physicians and eligible professionals can apply to enroll for the sole purpose of ordering or certifying items and/or services to beneficiaries
- Download CMS-8550
 - Complete sections 1, 2, 3, 4, 5, 6 and 8
- PECOS





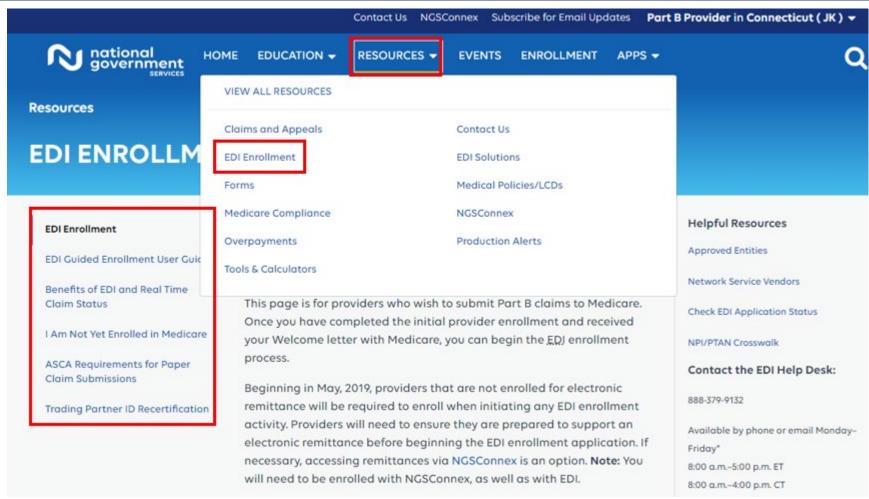
Physicians and Nonphysician Practitioners: Revised CMS-855I Medicare Enrollment Application Required November 1 (Combined CMS-855I and CMS-855R)

- Effective 11/1/2023, the revised version must be used (5/23)
 - Current and revised version acceptable through 10/31/2023
- Revisions include
 - Combined CMS-855I and CMS-855R paper applications
 - Discontinues CMS-855R
 - PA employer arrangements to the reassignment sections
 - Recognizes physicians and nonphysicians who provide acupuncture services
 - Identifies compact licenses
 - Adds new physician specialties
 - Expands practice location types to include telehealth
- Visit <u>Medicare Enrollment for Providers & Suppliers</u> for more information, including a <u>CMS-855I instructional guide</u>



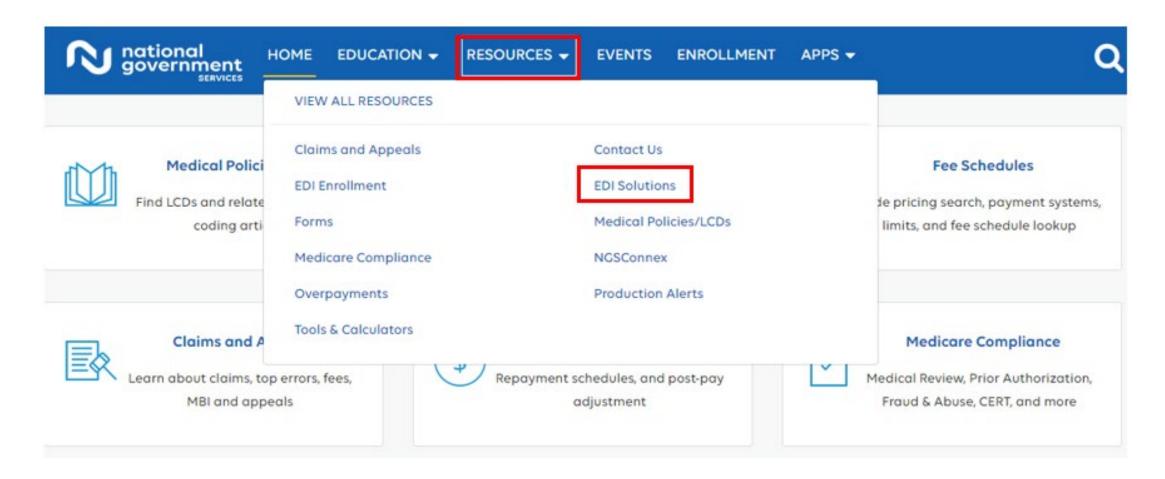
Electronic Billing

NGSMedicare.com Resources





NGSMedicare.com







Benefits of Electronic Data Interchange



Reduced paperwork



Improved cash flow



Easier monitoring of claims



Less cost

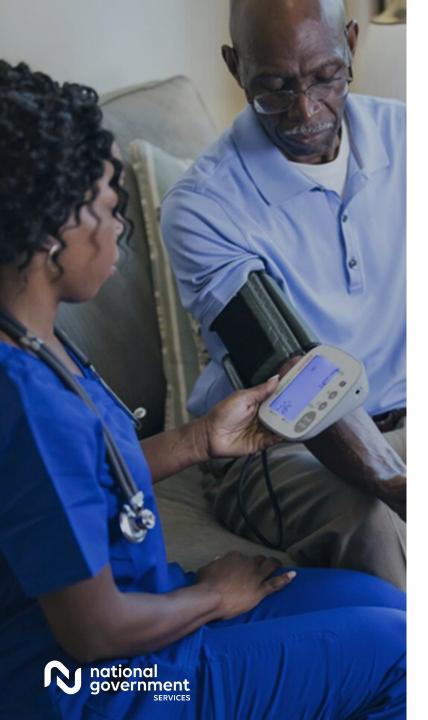


Less processing time

Electronic claims are held for 14 days (paper claims held for 29 days)



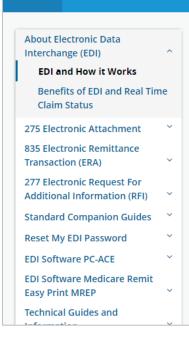




EDI Solutions

Resources

EDI SOLUTIONS



EDI and How it Works

EDI is an electronic communication method that enables fast, accurate and reliable exchange of data between the computer systems of organizations that do business together by using the same standardized message formatting, without the need for human intervention.

Our providers communicate with NGS using one of our approved NSVs through SFTP Gateway for all approved transactions or directly through our Internet Gateway for the 276/277 and 835 transactions.

To enroll access EDI Enrollment section under Claims & Appeals.

Additional information on various EDI Solutions can be accessed on the left hand menu.

Helpful Resources

EDI Front End Rejection Code Lookup

Reset My EDI Password

Contact the EDI Help Desk

888-379-9132

Available by phone or email Monday-Friday*

8:00 a.m.-4:00 p.m. ET 8:00 a.m.-4:00 p.m. CT

* Closed for training on the 2nd and 4th Friday of the month 12:00 p.m.-4:00 p.m. ET

11:00 a.m.-3:00 p.m. CT

Form(s) you'll need:

EDI Email Inquiry Form



EDI Helpdesk Information

Toll-Free number

- JK: 888-379-9132
- J6: 877-273-4334

Hours of operation

- Monday–Friday: 8:00 a.m.–5:00 p.m. ET
 - By phone or <u>email</u>
 - Closed for training the 2nd and 4th Friday of the month from 12:00–4:00 p.m. ET





PC-ACE Billing Software



PC-ACE is a free billing software for JK/J6



PC-ACE features

enter patient information maintains claim payment history procedure file information summary report

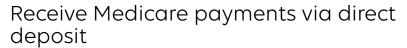


Network service vendor is needed



Electronic Funds Transfer and Electronic Remittance Advice





Directly deposited and available immediately

• <u>EFT Authorization Agreement Form</u>



ERA

ERA and SPR

• <u>Electronic Billing and EDI Transactions</u>





Claim Filing Guidelines

Ways to Submit a Claim to Medicare

- Paper claims (CMS-1500)
- EDI
- NGSConnex
- Claim filing time limitation
 - **Must** be filed within one year of the date of service
 - Limited exceptions





Tools Necessary For Coding Claims



CPT code book

Numeric coding system that describes the services and procedures provided by a physician



HCPCS code book

Alpha numeric coding system used by a physician to report services



ICD-10-CM code books

Used to select appropriate diagnosis codes



Unprocessable Claims

Unprocessable claims

 Claims submitted with incomplete or invalid information are returned as unprocessable; these claims have no appeal rights

Returning a claim

 An explanation of the errors will be provided in the form of a description or code

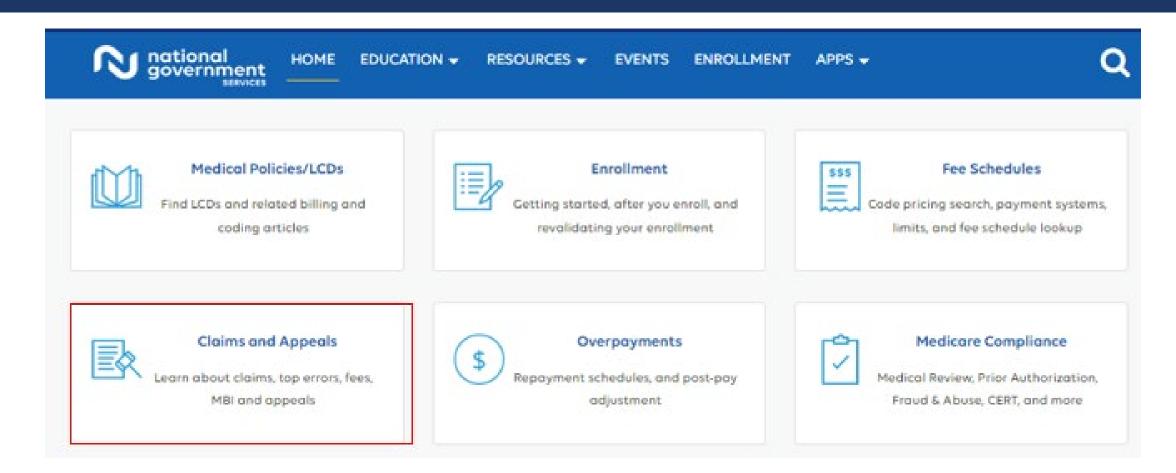


Avoid Duplicate Claims

- Allow 29 days for paper claims and 14 days for electronic claims to be processed
- Electronic claims submitters should
 - Check your EDI validation report to verify claims were received and accepted
 - Check your software system to verify claims are not set up for automatic rebill every 30 days
 - Review your remittances



Appeals Process







Appeals Process

	Level One	Level Two	Level Three	Level Four	Level Five
Type of Appeal	Redetermination	Reconsideration (QIC)	ALJ- Administrative Law Judge Hearing	MAC – Medicare Appeals Council	Federal Court Review
Time Limit for Filing Appeal	120 days from date of receipt of the initial determination notice	180 days from date of receipt of the redetermination decision	60 days from the date of the reconsideration (QIC decision)	60 days from date of receipt of the ALJ decision	60 days from date of receipt of the MAC decision
Amount in Controversy (monetary threshold to be met)	No minimum (none)	No minimum (none)	The amount that must remain in controversy for ALJ hearing for requests filed on or after 1/1/2024 is \$180	No minimum (none)	For requests filed on or after 1/1/2024 at least \$1,840 remains in controversy





What Is a Reopening?



Allows providers and suppliers to correct clerical errors or omissions without having to request a formal appeal



A reopening can be initiated via telephone, in writing or NGSConnex

Reopenings for Minor Errors and Omissions





Contacting the Telephone Reopening Unit

- TRU Line JK: 888-812-8905
- TRU Line J6: 877-867-3418
- Hours of operation
 - Monday–Friday
 7:00 a.m.–3:00 p.m. CT/8:00 a.m.–4:00 p.m. ET
 - ✓ Closed for training the 2nd and 4th Friday of the month
 - JK: 12:00–4:00 p.m. ET
 - J6: 11:00 a.m.-3:00 p.m. CT
- Faxes accepted and representatives are permitted to accept no more than three claims per call





Medicare Part B

How Traditional Medicare Works

Pays 80% of the allowed charges-patient has 20% copayment

Deductible applies

Some exceptions

Coinsurance applies

Some exceptions

Patient pays monthly premium

Your Medicare Costs, Medicare.gov





Covered Part B Services

- Ambulatory care
- Anesthesia
- Blood transfusions
- Certain medical supplies
- Certain preventive services
- Diagnostic tests
- Injectable drugs

- Medical and surgical services
- Mental health services
- Occupational therapy
- Pathology
- Physical therapy
- Radiology
- Second opinions before surgery
- Speech language therapy





Excluded Part B Services

- Chiropractic care except spinal manipulation
- Cosmetic surgery
- Custodial care
- Eyeglasses
- Hearing aids
- Immunizations (exceptions)

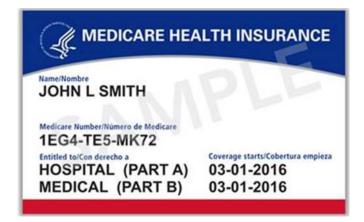
- Orthopedic shoes
- Prescription drugs (exceptions)
- Routine
 - Dental care (exceptions)
 - Eye exams
 - Foot care (exceptions)
 - Hearing exams
 - Physicals
- MLN® Booklet: <u>Items & Services</u>
 Not Covered Under Medicare





Medicare Card

- MBI
 - Consists of 11 numbers and uppercase letters
 - Randomly generated unique MBI
- 1-800-MEDICARE on back of card
- RRB identified at the bottom



Railroad Retiree Example







Deductibles/Coinsurance

Definitions



Allowed Amount

The lower of the provider's submitted charge or the fee schedule allowance for the procedure

Payment is generally made at 80% of the approved charge



Deductible

The first \$240 of approved charges for covered medical expenses is deducted per calendar year and it is the patient's responsibility



Coinsurance

The patient is responsible for 20% of the Medicareapproved amount in most cases

It can be collected at the time of the service and supplemental insurance may cover





Medicare Part B Premiums and Deductibles

2024 Premiums and Deductibles	Amounts		
Monthly Part B Premium *Individual income above \$103,000 up to \$129,000 pay higher Part B Premium	\$174.70 (+\$9.80) *\$230.80		
Part B Deductible	\$240 (+\$14)		
Part B Coinsurance	20%		
Mental Health Services	80%		
Part A IH Deductible (first 60 days)	\$1,632 (+\$32)		
Days 61 st – 90 th Days	\$408 (+\$8)		
Lifetime Reserve Day	\$816 (+\$16)		
Skilled Nursing Facilities (21st -100th days)	\$204(+\$4)		





Where Can I Find Fee Schedules?

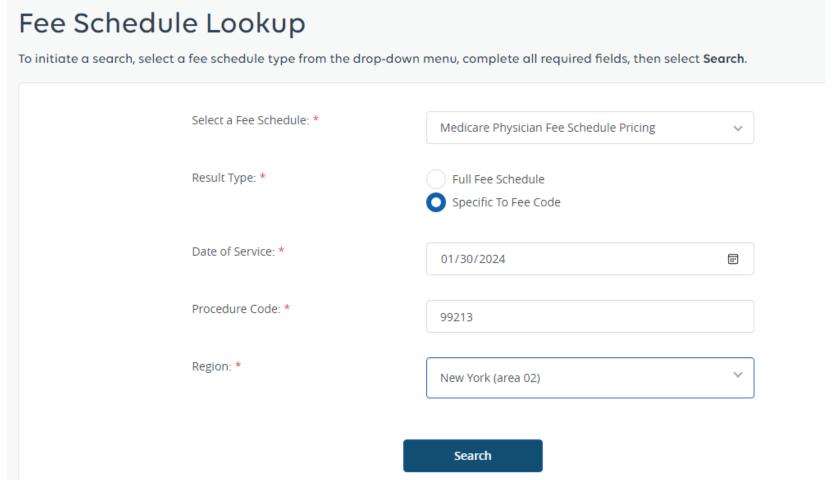
How Medicare Fee Schedules Work

- Medicare sets fees through the fee schedule
 - RVU
 - GPCI
 - Conversion factor
- Changes year-to-year and are approved by Congress
- Medicare physician fee schedule
 - MLN® Booklet: <u>How to Use the</u> <u>PFS Look-Up Tool</u>





Fee Schedule Lookup





Medicare Physician Fee Schedule Pricing

Medicare Physician Fee Schedule Pricing Fee Schedule

 Procedure Code
 Effective Date
 State/Territory
 Locality
 Short Description

 99213
 01/01/2024
 13202
 02
 Office o/p est low 20 min

Non-OPPS Capped Payment Rates (NON-OPPS)							
Modifier	NON FAC PAR	NON FAC NON PAR	NON FAC LC	FAC PAR	FAC NON PAR	FAC LC	
(Details)	103.85	98.66	113.46	73.60	69.92	80.41	

OPPS Capped Payment Rates (OPPS)								
Modifier	NON FAC PAR	NON FAC NON PAR	NON FAC LC	FAC PAR	FAC NON PAR	FAC LC		
(Details)	0.00	0.00	0.00	0.00	0.00	0.00		





Fee Schedule Assistance

Description of Medicare Physician Fee Schedule Database Policy Indicators

- CPT/HCPCS
- Modifier
- Short Description
- Status Code
- PC/TC Indicator
- Global Surgery
- Multiple Procedure (Modifier 51)

- Bilateral Surgery (Modifier 50)
- Assistant at Surgery
- Co-surgeons (Modifier 62)
- Team Surgery (Modifier 66)
- Physician Supervision
- Diagnostic Imaging Family Indicator





Questions?

Thank you! A follow-up email will be sent to attendees with the Medicare University Course Code.







Text NEWS to 37702; Text GAMES to 37702



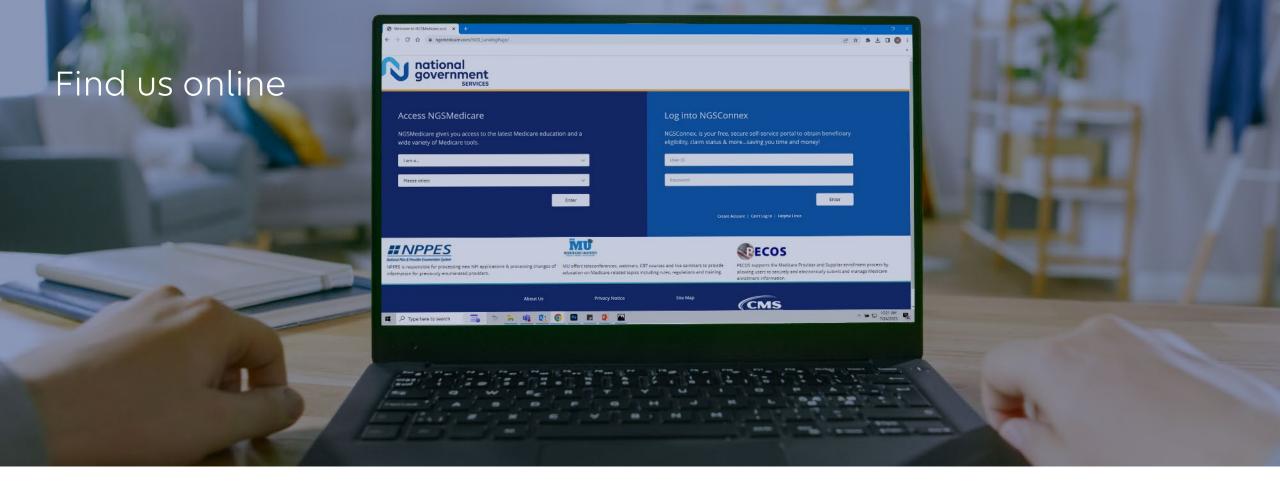
www.MedicareUniversity.com Self-paced online learning



Educational Content









www.NGSMedicare.com

Online resources, event calendar, LCD/NCD, and tools



IVR System

The interactive voice response system (IVR) is available 24-hours a day, seven days a week to answer general inquiries



NGSConnex

Web portal for claim information



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