

# Hospice - Transfers

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# Today's Presenter

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# Objectives

- Assist both the transferring and receiving hospice providers in handling a transfer

# Agenda

- Transfers
- Transferring and receiving hospice's responsibilities

# Transfers



Hospice



# Hospice Transfers

- Patient may change hospices once in each benefit period
  - Patient must file a transfer statement with original hospice and newly designated hospice
    - Must include
      - the name of the hospice from which the patient received care
      - the name of the hospice from which they plan to receive care and;
      - the date the change is to be effective
- Transfer effective date can occur on same date as the discharge from previous agency or the next day



# Hospice Transfers

- TOB: 81C/82C
  - Submitted by the hospice agency the beneficiary is transferring to prior to submitting their first claim
    - Notifies contractor and CWF that the admission is a continuation of the current hospice election period
  - **The notice of change can only be submitted after the agency the beneficiary is transferring from has submitted their final claim**

Step-by-step guidance is provided in the Hospice Transfers job aid

# Hospice Transfers

- Transfers that occur on the same day
  - Both agencies are permitted to bill and each will be reimbursed at the appropriate level of care for its respective day of discharge or admission
  - The hospice day count will reflect two days if both agencies bill for the same day
    - Transfer occurs May 4<sup>th</sup> the 43<sup>rd</sup> day
    - Both agencies bill for May 4<sup>th</sup>
    - May 5<sup>th</sup> will be day 45

# Transferring and Receiving Hospice Responsibilities



## Preparation

- **Communication**
- Transfer agreement

## Paperwork

- Fax to receiving hospice
- Transfer agreement
- Election statement (suggested)
- Face-to-face (suggested)
- Physician certifications (suggested)

## Billing

- Hospice A finalizes claims
- Hospice B submits 81C or 82C

# Transferring Agency Billing Responsibilities

## ■ Do

- Send the receiving hospice all paper work related to the transfer
- File (TOB 8X4) as quickly as possible
  - Through date is the last date on service
  - Patient Discharge Status Codes must be 50 or 51
- Notify the receiving hospice when discharge claim has been processed

## ■ Do not

- File an NOTR
- Include an occurrence code 42
  - This will terminate the benefit period

# Receiving Agency Responsibilities

## ■ Do

- Make sure you receive the transfer agreement
- Submit 8XC only after the previous hospice has completed their billing

## ■ Do not

- Submit an 8XC until the previous hospice has completed all billing
- Submit a claim until the 8XC has processed and finalized
- Code your first claim as a late NOE

# Transfer/Claim Overlap Disputes

- Hospices should always try to work it out with the other provider first
  - Document contact attempts
- If all attempts to work it out with the other provider fail
  - Call the Provider Contact Center

# Thank You!

- Follow-up email
  - Attendees will be provided a Medicare University Course Code
- Questions?

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